

### Admission procedure of Institute Level Admissions 2021

1	<p>Fill Form 1 (<a href="https://tinyurl.com/3w22cy4c">https://tinyurl.com/3w22cy4c</a>)</p> <p>Email id given by the candidate in Form 1 shall be considered as registered email id. Further communication shall be done on this email id.</p>
2	Upload documents as stated below with Form1
3	Email of allotment (if any), will be sent to candidate on registered email id. This email shall mention details about fee payment link, time limit for payment, etc.
4	<p>On getting allotment intimation, pay fee (full amount) online within stipulated time.</p> <p>If you do not pay full fee in allotted time, admission offer shall automatically stand cancelled.</p> <p>Intimate fee payment details by replying to the allotment mail.</p>
5	On confirmation of payment, you will receive Form2 link on your registered email id.
6	Fill & submit Form2. Upload documents with it as stated below.
7	On photo verification of documents uploaded, admission authorities shall issue roll number and fee receipt on registered email id.
8	<p>Submit original documents with self-attested copies (4 each) and I-Card size photographs (4 numbers) at the admission cell within time period stated.</p> <p>On verification of all original documents, admission authorities shall issue admission letter.</p> <p>If you do not submit all original documents within allotted time, admission shall automatically stand cancelled.</p>
9	<p>In case you need to cancel admission, send email from your registered email-id to <a href="mailto:admissioncancellation@vit.edu.in">admissioncancellation@vit.edu.in</a>. Attach a photo of a cheque clearly showing account holder's name, account number &amp; IFSC code. Refund as applicable as per rules prescribed by Directorate of Technical Education, MS shall be sent to this account.</p> <p>Admission authorities may contact you for confirmation about cancellation.</p>

Prepare yourself with documents. Scan your documents to PDF. Scan to 72 DPI to restrict file size. You may use online tools to compress size of PDF. Please confirm readability after compressing PDF.

Documents to be uploaded with Form1

SSC marklist	Aadhar
HSC marklist	Nationality certificate
MHT-CET score card 2021	Leaving/Migration Certificate

### Documents to be uploaded with Form2

SSC passing certificate	
HSC passing certificate	
Passport size colored photograph	(preferably on white background)
Gap Certificate (as per format given) (Affidavit on Rs. 100/-stamp paper)	As applicable

Please note that, in some cases, student may need to submit additional documents. Admission cell shall intimate such requirements to candidate during the process.

### Fee applicable to IL admissions

Candidate Type	Fees(Rs.)*	Mode of Payment
HSC, Maharashtra State Board	150790/-	Online (Credit/debit card/ Bank Transfer/ UPI/other wallets)
Other than HSC, Maharashtra State Board*	151610/-	

For other state board student additional procedures as Eligibility Certificate (University of Mumbai Rs. 320.00) and Documents Verification by respective board (Fee Rs. 500.00) are applicable.

\*The fees amount is approved by the competent authority for the academic year 2020-21 and may change for the academic year 2021-22. The difference in the fee amount, if any, shall be adjusted.