VIT	Vidyalankar Institute of
	Technology

## **Academic/Activity Calendar Even Semester (2017-18)**

Sr. No.	Sr No. as per Master	Month 2017-18	Date 2017- 18	Day	Logo	Activity	Com plian ce		Activity Completed	Director	Principal	CEO	CAO	COO HOD	Faculty/ Students	HR Registrar	Accounts	Library Security Placement	Committee	Scholarshi p
1	1	Jan	1	Mon	VIT	Publish Vibes, Department Newsletters	√	Publication	√		√				√				√	
2		Jan	1	Mon	VIT	D1/D2 Meeting	√	Department/HOD	√					П	ιП					
3		Jan	2	Tue	VIT	Newsletter Publishishing(Volume IX Issue-2)	√	Publication	√					П	ιП					
4	24	Jan	2	Tue	VIT	Time Table	√	Departments/ HoD	√				√	√	√					
5		Jan	3	Wed	VIT	C2 Meeting		Meeting/Principal							Ш			$\prod$		
6		Jan	3	Wed	VIT	IETE-Glimpse of Electromagnetics & Microwave using RF CAD tool					>				√		Corp	orate	comr	nunicat
7		Jan	4	Thu	VIT	Induction of Sem II		Departmnents/						П	ιП					
8	18	Jan	4-10	Thu	VITE	Academic Preview	√	CAO/HOD	√					П	ιП					
9		Jan	4	Thu	VITE	C1 Meeting	√	Meeting/Principal	<b>√</b>											
10	9	Jan	5	Fri	VIT	Semester Start - Faculty Meet	√	P+CAO+COO	√		√		√	√	√					
11		Jan	5	Fri	VITE	Academic Administration Plan Upload / MMS Induction of Sem II / Sem IV project title submission	Facult	ty Preview					√	√	√					
12		Jan	5	Fri	VIT	Exam Unfair means committee meeting & report	√	Exam	√				<b>√</b>	√	√ √		√	$\Pi$		
13		Jan	5	Fri	VIT	Sem IV project title submission Faculty Preview								П	П			$\prod$		
14		Jan	6	Sat	VIT	Degree Distribution Ceremony (Date as per VIT Calendar)		Special Event							П			$\Pi$		
15		Jan	7	Sun	VIT										П			$\Pi$		
16	10	Jan	8	Mon	VIT	Conduction of Induction Programme in each class by HOD + Academic Coordinator		Departments/ HoD			√		<b>√</b>	√ √	√					
17		Jan	8	Mon	VIT	Induction (FE/SE/TE/BE)	√		√		<b>√</b>		√	√ √	√			$\Pi$		
18		Jan	8	Mon	VITE	Term Start FE/SE/TE	√	Acad	√			<b>√</b>	√	√	√ √			$\prod$		
19	25	Jan	8	Mon	VIT	Departments Cluster Meeting		Departments/HOD					√	√	V			$\prod$		
20		Jan	8	Mon	VIT	Reviews / MMS R & D Activity( Book Review/ Tech Review/ Paper Review)/ SEM I Re exam / SEM IV	√ √	HOD	√				√	√	<b>V</b>		ı,	<b>V</b>		
21		Jan	8	Mon	VITE	Back up timetable (by dept. clerk after timetable is ready)		Departments/ HoD												
22		Jan	8	Mon	VIT	SE,TE,BE EXTC induction program Venue: Auditorium, Mblock Timings: TBD (BE ) TBD (TE) TBD (SE	√ (		√						<sub>i</sub>					
23		Jan	8	Mon	VITE	V-Emperors Leg 2	√		√						П					
24	10	Jan	9	Tue	VITE	Conduction of Induction Programme in each class by HOD + Academic Coordinator BIOM SE		Departments/ HoD			<b>√</b>		<b>√</b>	√ √	<b>√</b>					
25		Jan	9	Tue	VIT	Guest Lecture 1 by Alumni for each department		Faculty						Ш	П	T	T	A	lumn	i
26	10	Jan	10	Wed	VIT	Conduction of Induction Programme in each class by HOD + Academic Coordinator BIOM TE		Faculty			√		<b>√</b>	√ √	V					
27		Jan	10	Wed	VIT	Alumni Association Meeting								Ш	П		T	Α	lumn	i
28	4	Jan	10	Wed	VITE	C10 Meeting with Registrar Team		Meeting/Principal			√			П	П	√	√	$\prod$		-
29		Jan	10	Wed	VIT	C2 Meeting		Meeting/Principal						П	П		$\top$	$\prod$		
30	11	Jan	10	Wed	VIT	All Committees and Functions to publish their Activity Calendar		Publication			√		√	√	П			$\prod$		

21			10	) A/ I	VIT	ANACA L. C. C. ANDA. C. VOTT	1					ТТ	П					
31		Jan	10	Wed	VIT	MMS Admission Seminar: MBA as a career for VSIT					-		#	₩	H	+		
32		Jan	11	Thu	VITE	SENATE Meeting / MMS Admission Seminar for VIT							+			4		
33	10	Jan	12	Fri	HITAG	Conduction of Induction Programme in each class by HOD + Academic Coordinator BIOM BE	√	Departments/ HoD   √		√		√ √	√ √					
34	14	Jan	12	Fri	VIII	Submitting of SE & TE Results to the University for approval	√	Exam/ University √				√						
35		Jan	12	Fri	VIT	Gaming(FP)		Committee/SA										
36		Jan	13	Sat	VITES	IETE- RFID WORKSHOP												
37		Jan	14	Sun	VITES	MMS Sem II:VAC 1: Service Sector Management												
38		Jan	15	Mon	VITE	Visiibility Digital Campaign with Shiksha.com												
39		Jan	15	Mon	VITE	Committee Activity		Committee										
40		Jan	15	Mon	VITE	Online Value Added courses												
41		Jan	15	Mon	VITE	NPTEL courses / Online courses												
42		Jan	15	Mon	VITE	Look up Table												
44		Jan	15	Mon	VIT	D1/D2 Paper Review/Book Review/Technical Talk (All Departments-individually)	√	Department/HOD √										
45		Jan	16	Tue	VIT													
46		Jan	17	Wed	VIT	C2 Meeting		Meeting/Principal										
47		Jan	17	Wed	VIT													
48		Jan	18	Thu	VIT	Mentoring Session 1												
49		Jan	18	Thu	VIT	MMS Sem IV VAC1: Strategic Financial Management												
50		Jan	19	Fri	VITE	Marketing Committee Activity / Activations with CET training / institutes Sem IV VAC1: Strategic Fi	nancia	al Management										
51		Jan	19	Fri	VIT	WORKSHOP-TBD												
52		Jan	19	Fri	VITE	IGNITE 2018		Library										
53		Jan	19	Fri	VIT	Project Review												
54		Jan	19	Fri	VIT	Stepping up towards Masters												
55		Jan	19-20	Fri-Sat	VIT	TechFest 2018												
56		Jan	20	Sat	VIT	Android App Development Competition-CSI												
57		Jan	20	Sat		IETE- RFID WORKSHOP												
58		Jan	21	Sun	VIT	MMS Sem II: VAC 2: Capital Markets												
59		Jan	22	Mon	VITE	Monday Activity / Reviews												
60		Jan	22	Mon	VIT	Reviews / MMS R& D Activity( Book Review/ Tech Review/ Paper Review)/ SEM IV Project Meeting		HOD										
63		Jan	22	Mon	VIT	C7		Meeting/Principal				Ti						
64		Jan	22-25	Mon-	VITE	General awareness of career opportunities							$\top \!$					
65		Jan	23	Tue	VITE	E Summit						$\top$	TT	Ħ		$\Box$		
66		Jan	23	Tue	VITE	Quizophile Round 2							T					
67		Jan	23	Tue	VIT	Entreprenurship Development Cell		En-Voyage					$\dagger \dagger$	Ħ				
68		Jan	24	Wed	VIT	E Summit		, ,				$\dagger \dagger$	$\dagger \dagger$	ff		+		
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69		Jan	24	Wed	VIT	C2 Meeting		Meeting/Principal											T	
70		Jan	24	Wed	VITE	ReVERVEb	√		√											
71		Jan	25	Thu	VITE	Technical Seminar													ISTE	
72	3	Jan	25	Thu	VITE	Project Synopsis submission to University		Exam/ University			√	√		√			√			
73		Jan	25	Thu	VITE	Discipline and Counselling Round in FE Class														
74		Jan	26	Fri	VIT	Republic Day		Holiday							П			ш		
75		Jan	27	Sat	VITE	SENATE Meeting		Meeting												
76		Jan	27	Sat	VIT	MMS Student Council Activity: Sports Day														Ì
77		Jan	28	Sun	VIT	MMS Sem II: VAC 3: E-Commerce/M Commerce														
78		Jan	29	Mon	VITE	Paper Review/Book Review/Technical Talk (All Departments-individually)														
79		Jan	29	Mon	VIT	Departmental Week														
80		Jan	29	Mon	VITE	Get Set IEEE														
81		lan	29	Mon	VITE															
01		Jan	29	IVIOII		C10/C5		Meeting/Principal												
82		Jan-	29-02	Mon-	VIT															
02		Feb	29-02	Thu		Collection of parent's feedback (view) about career plan of their ward.														
83	16	Jan	30	Tue	VIT	Get replies from just passed Alumni, their RO, parents		Placement												
84	17	Jan	30	Tue	VITE	Induction Programme for New Joinees		HR												
85		Jan	30	Tue		Guest Lecture for BE students (TNM)														
86	19	Jan	30	Tue	VITE	Department to submit AICTE \Other proposal		Departments / LDC											Ш	
87	7	Jan	30	Tue	VITE	Yearly Affiliation fee for UG & PG (Rs.30000 each)	√	Registrar/	√		√								ᆚ	
88	28	Jan	30	Tue	VITE	Student defaulter list –I		Departments/ HoD					√	√	√					
89	29	Jan	30	Tue	VIT	Faculty Feedback-I		HR				√		√ √	√	√				
90	30				VIT	Book Exhibition		Library												
91	16	Jan	30	Tue	VIT	Get replies from just passed Alumni, their RO, parents		Placement												
92	31	Jan	30	Tue	VITE	Prize distribution to subject toppers		Departments/ HoD					√	√	√		√		√	
93	41	Jan	30	Tue	VITE	Income Tax Proof		Accounts												
94		Jan	30	Tue	VITE	Departmental Week													$\mathbf{L}$	
95		Jan	31	Wed	VIT	Departmental Week		Exam/ University						44	Ш	, ,	, ,		—	$\vdash$
96 97		Jan Jan	31 31	Wed Wed	VITE	Result Declaration C2 Meeting		Meeting/Principal	Jan 31	√	√	√		+	+	VV	VV	V	+	<b>—</b>
98	-	Jan	31	Wed	VIT	Mr. Vaibhav Banjan (VAC - Taxation)		,						$\pm$	+		H	H	+	
99		Feb	1	Thu	VITE	Departmental Week								#					+	
100		Feb	1	Thu	VIT	MMS Publish First Defaulter List of SEM II & IV														
101		Feb	1	Thu	VITE	C1 Meeting		Meeting/Principal												
102		Feb	1	Thu	VITE	Seminar on Technical Paper Writing		ITSA											√	
103		Feb	1	Thu	VITE	Union Budget Discussion														
104		Feb	2	Fri	VIT	Degree Distribution Ceremony		Special Event			√									
105	27	Feb	2	Fri	VITE	Friday Pathshala		Committee/SA						V	√					
106		Feb	2	Fri	VITE	Meeting with Academically weak students(test result discussion)		Meeting/HOD												
107		Feb	2	Fri	VITE	Invited talk on " Digital Strategy and Process by Mr Swapnakant Samal, Head, Reliance Industries Ltc	d													

108		-			WITE OF											_	
110	108	Feb	2	Fri	VIII	Project Theme and Faculty Area Finalization for AY 2018-19							Ш	Ш			
131	109	Feb	2	Fri	VITE	MMS Review											
112	110	Feb	3	Sat	VIT	Tech Workshop											
133	111	Feb	3	Sat	VITE	Knowledge Session on Digital Marketing-CSI											
15	112	Feb	3	Sat	VITE	CII Event											
155	113	Feb	3	Sat	VIT	IEEE-VIT IRIS											
10	114	Feb	3	Sat	VIT	PCB Fabrication Workshop											
Feb   3   Sat	115	Feb	3	Sat	VITE	Mock Placement											
Feb   3   Sat	116	Feb	3	Sat	VITE	Workshop on Blockchain Technology											
18		Feb	3	Sat													
119	117	Feb	3	Sat	VITE	Enbedded Systems Seminar											
120	118	Feb	3	Sat	VITE	IETE- RFID WORKSHOP											
120	119	Feb	4	Sun	VITE	Mr. Merzad Daruwalla (VAC- Sales Management)						Ħ	Ħ	Ħ	Ħ		
122   Feb   5   Mon     MMS D1 Meeting / SEM IV Project Meeting	120	Feb	4	Sun	VIT						Ħ	Ħ	Ħ	Ħ	Ħ		
123	<del></del>	Feb	5	Mon	VITE	·					$\dagger \dagger$						
123	122	Feb	5	Mon	VITE	MMS D1 Meeting / SEM IV Project Meeting					$\dagger \dagger$						
Feb   6   Tue   Marketing Committee Activity Activations with CET training institutes	123	Feb	5	Mon	VIT												
125		Feb	6	Tue	VIT	-											
126		Feb	6-9	Tue-Fri		Mock Technical Session											
127	125	Feb	7	Wed	VIT	MMS Guest Lecture on Entreprenurship											
Feb   7   Wed   Wed   Aduino Workshop/Seminar	126	Feb	7	Wed	VITE	C2 Meeting		Meeting/Principal									
129	127	Feb	7	Wed	VITE	Flashmob											
129	128	Feb	7	Wed	VIT	Arduino Workshop/Seminar					Ħ	Ħ	Ħ	Ħ	Ħ		
130   27   Feb   9   Fri   71   Friday Pathshala   Committee/SA   V   V   V   V   V   V   V   V   V	129	Feb	8	Thu	VITE												
132   68   Feb   9   Fri   Traditional Day	130	27 Feb	9	Fri	VITE			Committee/SA			√	√		Ħ			
134	131	Feb	9	Fri	VIT	Guest Lecture 1 by Alumni for each department					T					Alum	ni
135	132	58 Feb	9	Fri	VITE	Project Orientation for Sem VI											
136   33   Feb   10   Sat   Sportsmania   Sa	134	Feb	9	Fri	VITE	Traditional Day											
137	135	Feb	10	Sat	VIT	Alumni Association Meeting											
Feb   10   Sat   Mock GD Session	136	33 Feb	10	Sat	VITE	Filling Student Examination Form		Exam									
Feb   10   Sat   Mock HR Session	137	Feb	10	Sat	VITE	Sportsmania											
138         Feb         11         Sun         VITE   Mr. Sugam Chaubal (VAC - Retail Management)         IVID         Mr. Sugam Chaubal (VAC - Retail Management)         IVID         IVID         MMS Sem II: VAC 5: Post Budget Discussion session         IVID         IVID<		Feb	10	Sat		Mock GD Session											
139   Feb   11   Sun   MMS Sem II: VAC 5: Post Budget Discussion session   140   Feb   12   Mon   IETE- RADIO DAY CELEBRATION/Monday Activity   141   Feb   12   Mon   Photograph all Teaching Staff (D2)   HR   142   Feb   12   Mon   MMS R& D Activity (Book Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training		Feb	10	Sat		Mock HR Session											
139   Feb   11   Sun   MMS Sem II: VAC 5: Post Budget Discussion session   140   Feb   12   Mon   IETE- RADIO DAY CELEBRATION/Monday Activity   141   Feb   12   Mon   Photograph all Teaching Staff (D2)   HR   142   Feb   12   Mon   MMS R& D Activity (Book Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training Classes   15   MMS R& D Activity (Book Review)/ Sem IV project meeting / Activity with CET Training	138	Feb	11	Sun	VITE	Mr. Sugam Chaubal(VAC - Retail Management)						Ħ	Ħ	Ħ			
140 Feb 12 Mon VITE IETE- RADIO DAY CELEBRATION/Monday Activity  141 Feb 12 Mon Photograph all Teaching staff (Non Teaching Staff (D2)  142 Feb 12 Mon VITE MMS R& D Activity (Book Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes	-				VIT				1		11	TT	Ħ	Ħ	$\Box$		
141 Feb 12 Mon Photograph all Teaching Staff (Non Teaching Staff (D2)  142 Feb 12 Mon MMS R& D Activity (Book Review/ Tech Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes	-	_			VITE				١,	/	√ √	\   <sub>V</sub>	Ħ	Ħ	H		
142 Feb 12 Mon WITE MMS R& D Activity( Book Review/ Tech Review/ Paper Review)/ Sem IV project meeting / Activity with CET Training Classes					VIT			HR	$\pm$		11	Ħ	$\dag \dag$	Ħ	$\dagger\dagger$		
	$\vdash$	_			THE PERSONS		vith Cl	T Training Classes			+	Ħ	H	Ħ	HH	+	
								- Taming Classes				Ш	Ш	Ш	Ш		

144		Feb	12	Mon	VIT	Paper Review/Book Review/Technical Talk (All Departments-Individually)			1		П		П	П	П	1			
145		Feb	12	Mon		Discipline and Counselling Round in Se Class													
146		Feb	12	Mon		Suit and Saree Day							Ц	Ш	Ш				
147	_	Feb	13	Tue		Mahashivratri		Holiday					4	Н					
148	_	Feb	13	Tue	VITED	Activity with CET Training Classes	-				H		H	Н	+	_	$\vdash\vdash\vdash$		
149		Feb	14	Wed	VITE	Student Council Activity: VERVE 2018: MMS FEST			-			_	H	H	+	_	HH	٠.	
150		Feb	14	Wed		C2 Meeting		Meeting/Principal					Щ	Ш	Ш			√	
	_	Feb	14-15	Wed-	VITE	Departments' Advisory Board Meeting		Department/HOD				٧	VV	′ √	Ш				
	48	Feb	14-15	Wed	VITE	Form submission of Photocopy, Verification & Revaluation		Exam	-				Щ	Ш	$\perp \! \! \perp \! \! \mid$				
153	_	Feb	15 15	Thu Thu	VITE	Student Council Activity : VERVE 2018: MMS FEST Debugging Competition			-				H	+	+	_	++		
154 155		Feb Feb	15	Thu	VITE	Adzilla						-	+	+	+	-	++		
156		Feb	15	Thu	VIT	Improftu			-			-	H	H	+	$\pm$			
157	_	Feb	15	Thu	VIT	Presscon					H		H	Ħ	$\forall$		HH		
158		Feb	14-16	Wed-Fri	VIT	Main Stage Stellar*							H	Ħ	Ħ		ĦĦ		
159		Feb	15	Thu	VIT	Code Decode ( Coding competition)		+	-				H	H	+I	+	++		
					VIT		1	Special Event	+	1	$\vdash$	<del>-  </del> ,		, ,	+	+	++		
160	ŏ	Feb	15-17	Thu-Fri	VITTOR	Festival Week VERVE		Special Event				٧	√ v	'   √	$\perp \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \!$	$\perp$	${f H}$		
161		Feb	15	Thu	AII	1.Talk on Research proposals-Speaker: Dr. Varsha Turkar 2.Motivational	lecture	e for PhD aspirants-Speaker:	Prof D	· Meer	nakel	hi An							
					VITE	, , , ,	T	1	1 101. DI	. IVICCI	iaksi		H	+	+	-	++		
162	39	Feb	15	Thu		Vector	1	Committee/PB		ļ	Ш		Щ	Ш	Ш	$\perp$	$\sqcup \bot$		
163		Feb	15	Thu	VIT	LAN Gaming in Verve		ITSA										√	
164		Feb	15	Thu	VITE	Life Of A Mumbaikar*													
165		Feb	15	Thu	VITE	IETE - VERVE EVENT													
166		Feb	15-16	Thu-Fri	VIT	VIT MUN 2018*													
167		Feb	15-17	Thu-Sat	VIT	Student Council Activity: VERVE 2018: MMS FEST													
168		Feb	16	Fri	VIT	Mock Stock													
169		Feb	16	Fri	VIT	Encephalon													
170		Feb	16	Fri	VIT	IETE - VERVE EVENT													
171	27	Feb	16	Fri	VITE	Friday Pathshala		Committee/SA				√		√					
172		Feb	16	Fri		LAN Gaming in Verve		ITSA										√	
173		Feb	16	Fri	VII	Crypto Hunt													
174		Feb	16	Fri	VITE	Treasure hunt													
175		Feb	16	Fri	VIT	VERVE EVENTS ETSA							Ш				Ш		
176		Feb	16	Fri	VITE	Visit to "Centre of Excellence" V.J.T.I, Mumbai. Organized by Staff Development Committee											Ш		
177		Feb	17	Sat	*11=	LAN Gaming in Verve		ITSA									Ш	√	
178		Feb	17	Sat	VIT	CII Event											Ш		
179		Feb	17	Sat	VIT	IETE - VERVE EVENT							Ш				Ш		
180		Feb	18	Sun	#11E	MMS Sem II: VAC 6: AI, Cloud Computing, Business Matrics and Analytics								Ш					
181	_	Feb	19	Mon	2	Chhatrapati Shivaji Maharaj Jayanti		Holiday						П					
182		Feb	20	Tue	VITE	MMS Admission: Experiential Activity	<u> </u>						Ш	Ш	Ш		Ш		
183		Feb	20	Tue	411(11)														
184		Feb	21	Wed	VIT	Lecture by Eminent Parent for students											Ш	Pare	nt Intera
185		Feb	21	Wed	VIT	MMS Faculty Feedback of SEM II & IV / Mentoring meeting 2													

1865   Free   72		1	1		VITE	T				т т	11	1 1	-1	П	$\overline{}$	
188		+			VITES	,				+	$\perp$	+	_	Ш	+	-
Feb   22	-	-			VIT		+		√	√ .	<b>V</b>			√	┿	
Feb   22   Thu   Hard Copy Journal	<b>-</b>	-			VITTO	<u> </u>	Meeting/Principal			$\perp \downarrow$				Ш	4	
Feb   22   Thu		Feb			WITTER					11		4	_	Ш	4	
195	190	Feb		Thu	VITE									Ш		
Feb   22   Thu	191	Feb	22	Thu										Ш	┷	
Feb   23   Fri	192	Feb	22	Thu	VIT		Idea Presentation				Ш			Ш	┷	
27   Feb   23   Fri	193	Feb	22	Thu	VIT	SENATE Meeting								Ш		
Secretary   Secr	194	Feb	23	Fri	VITE	MMS Sem IV VAC 2: Entrepreneural Finance								Ш		
197	195 2	7 Feb	23	Fri	VITE	Friday Pathshala	Committee/SA		١	V	√			Ш		
198	196	Feb	23	Fri	WITE	Success Stories of Alumni								Ш	Alum	ıni
199	197	Feb	24	Sat	VIII	IA 1										
200   Feb   26   Mon   MMS R& D Activity   Book Review/ Tech Review/ Paper Review/ Sem IV project meeting   HOD   Not   Not	198	Feb	25	Sun	VITE	MMS Sem II: AC 7: Banks/Insurance and NBFCs										
Peb   26   Mon   Month   Book Review/Tech Review/Paper Review   HOD	199	Feb	26	Mon	VITE	Monday Activity										
Feb   26   Mon   Mar	200	Feb	26	Mon	VITE	MMS R& D Activity( Book Review/ Tech Review/ Paper Review)/ Sem IV project meeting										
The content of the	201	Feb	26	Mon	VIT	Book Review/Tech Review/Paper Review	HOD									
204   Feb   27   Tue     Seminar Activity with other undergraduate colleges	202	Feb	26	Mon	VIT	IA 1										
205   Feb   27   Tue     Marathi Bhasha Diwas	203	Feb	26	Mon	VIT	IETE- OSCILLATION INTRODUCTORY FUNCTION (TENTATIVE, TO BE DETERMINED)										
206   Feb   27   Tue   Technical Quiz   First round	204	Feb	27	Tue	VIT	Seminar Activity with other undergraduate colleges										
207   51   Feb   28   Wed   Student defaulter list-II   Departments/ HoD	205	Feb	27	Tue	VIT	Marathi Bhasha Diwas										
208   52   Feb   28   Wed   Wed   Faculty Feedback-II   HR   HR   HR   HR   HR   HR   HR	206	Feb	27	Tue	VITE	Technical Quiz First round										
209   Feb   28   Wed   C2 Meeting   Meeting/Principal	207 5	1 Feb	28	Wed	VITE	Student defaulter list-II	Departments/ HoD									
210   53   Feb   28   Wed   Wed   Guest Lecture (Organized by dept)   Faculty   Guest Lecture 2 by Alumni for each department   Alumni   Alumni   Alumni   Alumni   Feb   28   Wed   Guest Lecture 2 by Alumni for each department   Alumni   Alumni   Alumni   Alumni   Feb   28   Wed   Feb   28   Wed   Feb   28   Wed   Feb   Zes   Feb	208 5	2 Feb	28	Wed	VIT	Faculty Feedback-II	HR									
211	209	Feb	28	Wed	VITE	C2 Meeting	Meeting/Principal									
212   Feb   28   Wed	210 5	3 Feb	28	Wed	VITE	Guest Lecture (Organized by dept)	Faculty								1	
213	211	Feb	28	Wed	VIT	Guest Lecture 2 by Alumni for each department									Alum	ıni
213	212	Feb	28	Wed	VITE	Candle Making Worshop							H	ICC		
215   Mar   1   Thu   MMS Sem IV VAC 2: Entrepreneural Finance	213	Feb	28	Wed	VITE											
215   Mar   1   Thu   MMS Sem IV VAC 2: Entrepreneural Finance	214	Feb	28	Wed	VIT	Invited talk on Innovation by Mr Mrinal Banerjee, Director, ESSEL, Propack										
217   Mar   3   Sat   VIT   VIT MP 2018	215	Mar	1	Thu	VIT											
218         Mar         3         Sat         Final round         Image: Control of the	216	Mar	2	Fri		Holi	Holiday									
Mar   3   Sat   Mock HR Session   Mock GD Session   Mock GD Session   Ms. Mamatha Adhikari, (VAC – Process Management)   Ms. Mamatha Ms. Mamatha Ms. Ms. Mamatha Ms.	217	Mar	3	Sat	VIT	VIT MP 2018										
Mar 3 Sat Mock GD Session  219 Mar 4 Sun Mock GD Session  Ms. Mamatha Adhikari, (VAC – Process Management)	218	Mar	3	Sat	VITE	Final round										
219 Mar 4 Sun Wire Ms. Mamatha Adhikari, (VAC – Process Management)		Mar	3	Sat		Mock HR Session				$\prod$				Ш		
		Mar	3	Sat		Mock GD Session								Ш	T	
220 Mar 4 Sun MMS Sem II: VAC 8: Process Management	219	Mar	4	Sun	VIT	Ms. Mamatha Adhikari, (VAC – Process Management)				II	$\parallel$			Ш		
	220	Mar	4	Sun	VIT	MMS Sem II: VAC 8: Process Management				TI	$\parallel$	Ħ	T	Ш	1	

221		Mar	5	Mon	VIT	MMS D1 Meeting / SEM IV Project Meeting		1			П		1 1	ПТ	П	$\neg \vdash$	
222		Mar	5	Mon	VITE	Defaulter list 1 with letter distributions		+			+		+		+	+	
-	F 4				VITE	Book Donation	Libran		,	١,	+	H	H	+	+	+	
223	54	Mar	5-9	Mon-Fri	VITE		Library	-	√	٧	V V		+	٧	+	_	
224		Mar	6	Tue	VIT	MMS Publish Second Defaulter List of SEM II & IV		-		+	+		+	++	+	+	
225		Mar	6	Tue		Gadget guru		-			+	H	H	+	₩	+	
		Mar	6-9	Tue-Fri	VIT	Improvement Mock Technical Session					+		Н	+	+	<u>.</u>	
226		Mar	7	Wed	VIT=	C2 Meeting	Meeting/Principal			+	+		H	+	+	√	
227		Mar	8	Thu	VIT	The activity for this semester would be Celebration of International Womens Day		_			+		$\bot$	$\bot \downarrow$	#	$\perp$	
228		Mar	8	Thu	VITE	SENATE Meeting		_			+		$\bot$	$\bot \downarrow$	#	$\perp$	
229	57	Mar	8	Thu	VITER	International Women's Day	Special Event	_			+		Ш	$\bot \bot$		_	
230		Mar	8	Thu	WITE STATE	Session on challenges, preparation and scholarships for higher education abroad					$\bot$		Ш	$\perp \downarrow$	Ш	_	
231		Mar	9	Fri	VIII	Public Speaking Workshop (FP)					$\perp$	Ц	Ш				
232	27	Mar	9	Fri	VII	Friday Pathshala	Committee/SA			√	√		Ш			$\bot$	
233		Mar	9	Fri	VITE	Project Review 4 (Selection for TantraVihar2018)					Ш		Ш				
234		Mar	9	Fri	VIT	Seminar( By Dhiraj Mishra)					Ш						
235		Mar	10	Sat	VIT	CII Event					Ш						
236		Mar	10	Sat	VIT	Impulse 2018: seminar on "Enterprenurship opportunities in Bimedical engeereing and fun games.					L						
		Mar	10	Sat		Improvement Mock GD Session					Ш						
237		Mar	11	Sun	VIT	MMS Sem II: VAC 9: Cost and Management Accounting					Ш						
238		Mar	12	Mon	VIT	MMS R & D Activity( Book Review/ Tech Review/ Paper Review)					L						
239		Mar	12	Mon	VIT	Monday Activity											
240		Mar	12	Mon	VITE	Paper Review/Book Review/Technical Talk (All Departments-individually)					I						
241		Mar	13	Tue	VIT	Expert talk on ' Technical Paper writing and Research'					ıΤ						
242		Mar	14	Wed	VIT	C2 Meeting	Meeting/Principal				ı						
243		Mar	15	Thu	VIT	MMS Admission: Experiential Activity					ıΤ						
244		Mar	15	Thu	VIT	Warli Painting					iΤ			НС	С		
245		Mar	15	Thu	- dipon	Income Tax Proof	Accounts				ı		П				
246	39	Mar	15	Thu	VIT	Vector	Publication				ıT		Ħ				
247		Mar	15	Thu	VIT	Guest Lecture					ıΤ		П				
249		Mar	16	Fri	VIT	MMS Sem IV project Submission					ıT		Ħ	11			
250	27	Mar	16	Fri	VIT	Friday Pathshala	Committee/SA			√	√		Ħ	$\dagger \dagger$	TT	$\top$	
251		Mar	16	Fri	VITE	Departmentwise Toppers certificate distribution ceremony (Prof. Beena Ballal)					ıΤ	Pai	rent	Inter	actio	on Co	nmitt
252		Mar	17	Sat	VIT	MMS Sem IV VAC3: Financial Consulting				T	ıΤ	П				$\Box$	
253		Mar	17	Sat	VIT	Arduino workshop					十	H	$\dagger \dagger$	$\dagger \dagger$	TT	$\top$	
		Mar	17	Sat		Improvement Mock HR Session					rt	$\dagger \dagger$	$\dagger \dagger$	$\dagger \dagger$	TT	$\top$	
254		Mar	17	Sat	VIT	Protocol 2.0				$\top$	rt	H	$\dagger \dagger$	+	TT	+	
255		Mar	18	Sun	***	Gudi Padwa	Holiday				╅						

256		Mar	19	Man	VIT	MMS D1 Meeting / SEM IV Project Meeting		1 1	1	1 1		ТТ		П	П	111		
257		Mar	19	Mon Mon	VIT	D1/D2 Meeting / SEM IV Project Meeting							+	H		+		
	+				VIT							+	+	H	H	+		
258		Mar	19	Mon	VIT	Discipline and Counselling Round in FE Class						$\dashv$	+	$\vdash$	H	+		1
259	+	Mar	20	Tue	VITED	Experiential activity for VSIT & VIT							_			$\bot \bot \bot$		
260		Mar	20	Tue	W111	Talk on 'How to contribute in Wikipedia'							4			Ш		
261		Mar	21	Wed	VIT	Mentoring Session 3							┸					
262		Mar	21	Wed	VIT	C2 Meeting		Meeting/Principal									√	
263		Mar	21	Wed		Workshop on LOR/SOP for higher studies abroad												
264		Mar	22	Thu	VIT	SENATE Meeting												
265	58	Mar	22	Thu	VIT	World Day for Water (Hobby Committee)		Special Event										
266		Mar	22	Thu	VITE	Free Online Resources										TH		
267		Mar	23	Fri	VITE	MMS FP						Ħ	T		Ħ	Ħ		
268		Mar	23	Fri	VIT	MMS Student Council Activity: Friday Paathshalla							$\top$					
-	27	Mar	23	Fri	VITE	Friday Pathshala		Committee/SA		H		√	√		Ħ	H		
270		Mar	23	Fri	VIT	Seminar on "LATEX Software" ETSA Event-							$\top$				√	
271		Mar	23	Fri	VIT	Final Guide allocation for Project groups of AY2018-19							$\top$					
272		Mar	24	Sat	VIT	MMS Sem IV project Viva Sem IV VAC3: Financial Consulting						$\dagger$	T	H	Ħ	H		
273		Mar	24	Sat	VIT	Technical Jigsaw Puzzle		ITSA					$\top$				√	
		Mar	24	Sat		AMCAT Test 2							$\top$					
274		Mar	24	Sat	VIT	Cryptocurrency Seminar							$\top$					
275		Mar	25	Sun		Shri Ram Navami		Holiday										
276 277		Mar Mar	26 26	Mon Mon	VITE VITE	R & D Activity( Book Review/ Tech Review/ Paper Review)  Monday Activity							+	$\vdash$	+	+		
278		Mar	26	Mon	VIT	Book Review/Tech Review/Paper Review		HOD					$\top$			TT		
279	-+	Mar	27	Tue	VIT	Internship fair							$\top$			+		
280		Mar	28	Wed	VIT	C2 Meeting		Meeting/Principal					$\top$				√	
281		Mar	28	Wed	VIT	Pav Bhaji Day		<i>y</i> 1					√ √					
282		Mar	28	Wed	VIT	Guest Lecture 2 by Alumni for each department		Faculty					$\top$				Alum	ni
283		Mar	28	Wed	VIT	Paper presentations of students whose paper presented in conference		,					$\top$					
284		Mar	29	Thu	100	Mahavir Jayanti		Holiday				H		H				
285		Mar	30			Good Friday		Holiday		П		Ħ		T	П	Ш		
286		Mar	31	Sat	VITE	CII Event / JAMI ends							Т			Ш		
	59	Mar	31	Sat	VITE	Alumni Directory		Publication				√ √	√			V		
288		Apr	1	Sun	VITE	Newsletter (Volume IX Issue 3)		Publication	√									
289	68	Apr	2-6	Mon	VIT	Project Orientation (Engineering: Sem VI,MMS:Sem II)		Project			<b>√</b>	√ √	√ √			√	√ √	
290	T	Apr	2	Mon	VIT	MMS D1 meeting / Publish Newsletter Issue III		Department/HOD					T					
291		Apr	2	Mon	VIT	D1/D2 Meeting		Department/HOD				Ħ	T		Ħ	Ш		
292		Apr	2	Mon	VIT	IA 2		Exam				Ħ	T			Ш		
293		Apr	2	Mon	VIT	Publish Vibes, Department Newsletters	√	Publication	√				√			Ш	√	
294		Apr	3	Tue	VITE	MMS Publish Third Defaulter List of SEM II & IV		Departments/ HoD					I					
295	79	Apr	4	Wed	VITE	TantraVihar- Inter Collegiate		Special Event					Ĺ		$\prod$			

206	Anr	1	1 147 1	VIT	Icon de la constantina della c	Meeting/Principal
296	Apr	4	Wed		C2 Meeting	
297	Apr	4	Wed	VITE	IA 2	Exam
298	Apr	5	Thu	VIT	Defaulter list 1 with letter distributions	Departments/ HoD
299 80	) Apr	5	Thu	VIT	TantraVihar- Intra Collegiate	Special Event
300	L Apr	5	Thu	VIT	Publish Vibes, Department Newsletters	Publication
301	Apr	5	Thu	VITE	C1 Meeting	Exam
302	Apr	6	Fri	VIT	TantraVihar- InterCollegiate	Special Event
303	Apr	6	Fri	VITE	MMS Faculty Feedback of SEM II & IV	
304 6	L Apr	6	Fri	VIT	Applied Engineering & Technologies (AET)	Publication
305	Apr	6	Fri	VIT	IÁ 2	Exam
306	Apr	7	Sat	VIT	Aptitude Test–3 & 4	Exam
307	Apr	8	Sun	VIT		Exam
308	Apr	9	Mon	VIT	Monday Activity	
309	Apr	9	Mon	VIT	MMS R & D Activity( Book Review/ Tech Review/ Paper Review)/ SIP Breifing for SEM II Students	
310	Apr	9	Mon	VIT	Paper Review/Book Review/Technical Talk (All Departments-individually)	
311	Apr	10	Tue	VIT	Yogasana(FP)	Committee/SA
312	Apr	10	Tue	VIT	MMS SEM IV Final Exams	Exam
313	Apr	10	Tue	VIT	Prelim	Exam
314	Apr	11	Wed	WIT#	Seminar on CAP guidance for MMS aspirants	
315	Apr	11	Wed	VITE	C2 Meeting	Meeting/Principal
316	Apr	12	Thu	VIT	SENATE Meeting	
317	Apr	13	Fri	VIT	Mailing Departmental Newsletter	Alumni
318	Apr	13	Fri	VITE	Visit to CSRE-III B	
319	Apr	13	Fri	VIT	Last Instructional Day	Exam
320	Apr	13	Fri	VIT	Prelim	Exam Exam
321	Apr	14	Sat		Dr. Babasaheb Ambedkar Jayanti	Holiday
322	Apr	15	Sun	VIT	Lead generation Digital campaign with Shiksha.com	
323 39		15	Sun	¥11 ==	Vector	Publication
324	Apr	16	Mon	VITE	MMS D1 Meeting	Publication
325	Apr	16	Mon	WIII W		

326	Apr	1/	Tue	VIT	Prelim		Exam				-1	П	11	П	тт	П	$\neg \neg$		$\neg$
327	Apr	18	Wed	VIT	MMS Admission: Digital campaign to raise awareness about VIT MMS/ SEM II Final Exam						+	+++	11	+++	$\exists t$	++	+		=
328	Apr	18	Wed	VIT															
329	Apr	18	Wed	VITE	C2 Meeting		Meeting/Principal												
330	Apr	19	Thu	VIII	Constant Advantage of the Constant of the Cons												$\bot \bot$		_
331	Apr	20	Fri	VITE	Google Adwords campaign- MMS admission		Satutory Body							$\perp \! \! \perp \! \! \! \perp$	$\perp$		4		_
332	Apr Apr	20 20	Fri Fri	VIT	IQAC Prelim		Satutory Body					-	+	+	+	$\dashv$	$+\!+\!-$		4
333 334	Apr	21	Sat	VITE	Term End FE/SE/TE		Departments/					+	+	+	+	$\dashv$	$+\!+$		4
335	Apr	22	Sun	VIT	Term Ella Fejor, Te				+			+	++	+	+	+	$+\!+\!-$		-
336	Apr	23	Mon	VIT	Oral / Practical TE/BE		Exam				-	+	+++	+	+	+	++		-
337	Apr	23	Mon	VIT	AM 11 AM IV Prelim Upto						-		11	+++		++	+		-
338	Apr	23	Mon	VIT	Food Arrangements In Viva Exams									T		√			1
339	Apr	23	Mon	VIT	R& D Activity( Book Review/ Tech Review/ Paper Review)														
340	Apr	24	Tue	VITE	Oral / Practical FE/SE														
341	Apr	24	Tue	VITE	Viva		Exam												
342	Apr	25	Wed	VITE	C2 Meeting		Meeting/Principal												٦
343	Apr	26	Thu	VITE	SENATE Meeting		Meeting												
344	Apr	27	Fri	VITE															
345	Apr	28 28	Sat	VITE	Graduation Day ( date as per VIT Calendar) Mock Fire ਲ Evacuation Drill		Special Event Security							$\perp \! \! \perp \! \! \! \perp$	$\perp$	$\dashv$	$+\!\!+\!\!\!-$		_
346 66	5 Apr		Sat	VITE	INJOCK FILE & EVACUATION DITII		Security					-	+	+	+	$\dashv$	$+\!+\!-$		4
347	Apr	29	Sun	1.1										Ш			$\perp \! \! \perp \! \! \! \perp$		_
348 86	Apr	30	Mon	A decision of the last of the	Buddha Purnima		Holiday												
349 85	May	1	Tue	the second	Maharashtra Day		Holiday					П		П	П	П			П
350	May	1	Tue	VIT	Facebook campaign- MMS admission							+	+++	+++	11		##		-
	iviay	_	Tuc	VIT	release Of V Ideas				+			+	+	+	+	+	$+\!+\!-$		-
351				VIT	Telease Of Videas						_					$\dashv$	4	_	_
352			Wed		C2 Meeting														
332	May	2	vveu		Let Meeting		Meeting/Principal												
353	May	2	Wed	VIT	Review of all diaries for printing 18-19														
				VIT	·									T		Ti	T		1
354	May	3	Thu		C1 Meeting		Meeting/Principal												
	,			VITE	CT Meeting		Wiceting/Trincipal					-	+	+	+	$\dashv$	$+\!+\!-$		_
355	May	4	Fri	VITE													$\bot \bot$		_
356	May	5	Sat		V refer Updates		Publication												
357	May	5	Sat	VITE	Food Arrangements In Graduation Day			٧	١	/	√ √	' √	√ √	<b>√</b>					
358	May	6	Sun	VITE	,								Ħ	T	11	Ħ			
330	····uy		3411	VITE					-	-	-	+	+	+		$\pm$	$+\!+$		-
359		_	Mon																
	May	7		VIT	D1/D2 Meeting		Department/HOD						Ш				44		
360 77	7 May	8	Tue		Conduction of University Exam		Exam										$\perp \! \! \perp \! \! \perp$		
2.54				VITE	50.14 d								П						
361	May	9	Wed		C2 Meeting		Meeting/Principal											1	
262			The	VITE	CENATE Mosting	-			-			+	++	+	+	+	$+\!+$	+	$\dashv$
362	May	10	Thu	VIT	SENATE Meeting	_					_	+	Ш	+	$+\!\!\!+\!\!\!\!+\!\!\!\!+$	$\dashv$	4		_
363	May	11	Fri	VITE	Seminar on CAP guidance for MMS aspirants								Ш	Ш	Ш	Ш	4		
364	May	12	Sat	*1100	SIP Review													1	
365	May	13	Sun	VIT										Ħ		T	$\Pi$		٦
366	May	14	Mon	VITE		1					1	+	$\pm$	$\forall$	+	$\top$	+	+	1
				VITE	Load generation Digital compaign with Chileba	-			+			+	$+\!\!+$	+	+	+	$+\!+$	+	$\dashv$
367	May	15	Tue	VITE	Lead generation Digital campaign with Shiksha.com	_			_	_	_	+	44	#	$+\!\!\!+\!\!\!\!+$	$\dashv$	$+\!\!\!+\!\!\!\!+$	-	4
368			Wed		C2 Meeting													1	
300	May	16	vveu		lez meeting		Meeting/Principal												
369	May	17	Thu	VIT								$\Box$	Ħ	П	Ħ	Ħ	$\Box$		٦
333	,	L			l		ı				_			-11					_

370		May	18	Fri	VITE									
371		May	19	Sat	VITE	SIP Review								
372		May	20	Sun	VITE	Google Adwords campaign- MMS admission								
373		May	21	Mon	VITE	FC process for MMS Starts (Subject to DTE's date)								
374	18	May	21-24	Mon	VITE	Academic Review								
375		May	21	Mon	VITE	D1/D2 Meeting	Department/HOD							
376		May	22	Tue	VITE									
377		May	23	Wed	VITE	C2 Meeting	Meeting/Principal		·					
378		May	24	Thu	VITE	SENATE Meeting								
379		May	25	Fri	VITE									•

May   27   Sun	380	May	26	Sat	VIT	SIP Review										$\overline{}$
May   28					VIT									Ħ	H	
May   19					VIT	Industrial Visit to RRCAT, Indoor, Organized by Staff Development Committee								Ħ	H	
Section   Sect					VIT						+		tt	Ħ		
New   New		,			VIT	Tata Scholarship : Submit letter to Tata Office	Scholarship							++	Ħ	
May 30   M		5 17			VIT		·							Ħ	H	-
May 3   3   May 3   3   May 3   3   May 6   3   1   May 6   3   May 6   May 6   3   May 6   May	385	Mav	30	Wed		C2 Meeting	Meeting/Principal									
June   1   Fif   MMS Facilitation center for CAP	386			Thu	VIT	Facilitation center for CAP					$\dagger \dagger \dagger$					-
June   2   Sat	-	June			VIT						tti					
Section   Sect		June	2	Sat	VIT						tti					
Mu		June	3	Sun	VIT	·							Ħ	Ħ		
391   June   4   Mon   DJ/DZ Meeting   Department/HOD		7 June	4		VIT	Mahila Takrar Nivaran Samiti	MU				111			Ħ		
Sune   4   Mon   Mahila Tarkara Namit   Staturony Bodies     1   1   1   1   1   1   1   1   1					VIT											
June   4   Mon   Mon   Mahila Takrar Nivaran Samiti   Statutory Bodies/   Statutory Bodies/   Statutory Bodies/   Statutory Body   Statutory Bodies   Sta	391	June	4	Mon		D1/D2 Meeting	Department/HOD									
June   4   Tue   395   June   5   Tue   396   June   6   Wed   977   June   6   Wed   988   First   989   June   10   989   999   June   10   989   999	392	June	4	Mon	VIT		Statutory Bodies/						Ħ	Ħ		
Statutory Bodies   Statutory B		June	4		VIT	Finance Committee Meeting	Statutory Body		√				Vν	1		
396   June   6   Wed     Building Committee Meeting   Statutory Body   V   V   V   V   V   V   V   V   V	394	June	4	Tue	VIT	SC/ST/Anti Ragging Committee/Grvience Cell Committee										
397   June   6   Wed   C2   Meeting   Meeting   Principal   Meeting   Meeting   Principal   Meeting   Principal   Meeting   Meeting   Principal   Meeting   Meeting   Principal   Meeting	395	June	5	Tue	VITE	Purchase Committee Meeting	-		√	√						
Sum   Sum	396	June	6	Wed	VITE	Building Committee Meeting	Statutory Body		√	١	/		√	V	/	
Sum   Sum	397	1.		Wed	VII	C2 Meeting	Maratina (Dainaina)									
Section   Sect		June	6		VIT		Meeting/Principal				+		+			
399   June   8   Fri     SENATE Meeting	398	1. 1	_	Thu			Mastin of (Britania al									
400   June   9   Sat   10   Sun   10   Sun   11   Mon   Meeting/Principal   Meeting/	200				VIT		Meeting/Principal				+			++		
Sip Review   Sip					VIT	SENATE Meeting					+			++		
402   June   11					VIT	CID D. :					+	-	₩	H	+	
403   June   12   Tue					VIT	21h Keniem					+	-	₩	H	+	
Meeting/Principal   Meet					VIT	Divide the second of the secon					+		++	H		
Sine   13	403	June	12	Tue	VIT	Print advertisement for MMS admission					+		++	H		
405   June   14   Thu   15   Fri   16   Faculty finalisation for Sem III and Sem I   Faculty finalisation for Sem III and	404	lune	13	Wed		C2 Meeting	Meeting/Principal									
406   June   15   Fri   407   June   16   Sat   408   June   17   Sun   5   Fri   5   Sat   408   June   18   Mon   D1/D2 Meeting   Department/HOD   Departme	405			Thu	VIT		inecting, i incipal				+			H	++	
A07   June   16   Sat   Sat	-				VIT	Faculty finalisation for Sem III and Sem I					+			H	++	
408       June       17       Sun       III       SIP Review       Department/HOD       III       III       III       III       Department/HOD       III       III       III       III       III       Department/HOD       III       III <td< td=""><td></td><td></td><td></td><td></td><td>للملا</td><td></td><td>нопаау</td><td></td><td></td><td></td><td></td><td>+</td><td>H</td><td>H</td><td></td><td></td></td<>					للملا		нопаау					+	H	H		
Statutory Bodies   Statutory B		June	17	Sun	VIT	SIP Review										
Statutory Bodies   Statutory B	400			N.4	VIT											
A11   June   20   Wed   Wed   Print advertisement for MMS admission	409	June	18	Mon		D1/D2 Meeting	Department/HOD									
A12   June   20   Wed   C2 Meeting   Meeting/Principal	410	June	19	Tue	VIT											
June   20	411	June	20	Wed	VIT	Print advertisement for MMS admission									$\prod$	
413 103 June 21 Thu III International Yoga Day  414 June 22 Fri III Governing Body Meeting  Statutory Bodies/ V V V V V V V V V V V V V V V V V V V	412	June	20	Wed	VIT	C2 Meeting	Meeting/Principal									
414     June     22     Fri       415     90     June     23     Sat       Governing Body Meeting     Statutory Bodies/     V     V     V	413 10			Thu	VITE	International Yoga Day		1			$\dagger\dagger\dagger$		tt	Ħ	Ħ	
415 90 June 23 Sat Governing Body Meeting Statutory Bodies/ V V V V V V V V V V V V V V V V V V V					VIT						$\dagger\dagger\dagger$	H	ff	H	$\dagger \dagger$	
					VIT	Governing Body Meeting	Statutory Bodies/		√	٧ v	/	+	√	Ħ	Ħ	
			23		VIT						111	T	TT	TT	$\dagger \dagger$	

417	June	24	Sun	VIT	SIP Review								П		11		$\overline{}$
418	June	25	Mon	VITE	SI ICHEW						-	H	+		+		+
419	June	26	Tue	VITE					+		_	++1	+			$\vdash$	+
	June	20	Tue	VITE							-	H	H		+	H	+
420	June	27	Wed	WITTEN	C2 Meeting		Meeting/Principal										
421	June	28	Thu	VIII :=:									Ш				
422	June	29	Fri	VIII	SENATE Meeting												
	91 June	30	Sat	VITE	SSS/FRA Report submission		Statuatory Bodies										
424	92 June	30	Sat	VITE	Exam Unfair means committee meeting & report		Exam										
425	61 June	30	Sat	VITE	Applied Engineering & Technologies (AET)		Publication			√	√ √	√			√		
426	93 June	30	Sat	VIT	Annual Report (VIT)		Publication	June									
427	94 June	30	Sat	VIT	Annual Report ( By Dept.)		Publication										
428	95 June	30	Sat	VIT	V Express (Literary)		Publication	June									
429	June	30	Sat	VITE	Printing For T.C. Request Forms & Caste Validity Letters			June									
	97 June	30	Sat	VIT=	College Brochure		Publication Exam/ Results						$\perp$				
431 432	June	30	Sat	VIT	Result verfication Printing of tantravihar		Examily Results						-				+
433	July	1	Sun	VITE	Filling of talinavirial							H	+				+
434	July	2	Mon	VITE													
435	July	3	Tue	VITE													
436	July	4	Wed	VITE													
437	July	5	Thu	VITE													
438	July	6	Fri	VIT													
439	July	7	Sat	VIT													
440	July	8	Sun	VIT													
441	July	9	Mon	VIT													
442	July	10	Tue	VITE													
443	July	11	Wed	VITE													1
444	July	12	Thu	VITE								H			T		1
445	July	13	Fri	VITE								H			$\top$		
446	July	14	Sat	VITE								H			$\top$		
	96 July	15	Sun	VIT	Library Stock Check		Library					H	$\dagger$	H	11	Ш	1
448	July	16	Mon	VIT			,		1			HH					+
449	July	17	Tue	VITE								H	$\pm$		$\pm$	H	+
450	July	18	Wed	VIT								H					+
451	July	19	Thu	VITE					+		-	++1	+			$\vdash$	+
451	July	20	Fri	VITE		<del>                                     </del>						Н	+	$\vdash\vdash$	+	$\vdash$	+
452	July	21	Sat	VIT		<del>                                     </del>						Н	+	$\vdash\vdash$	+	$\vdash$	+
		22	-	VITE		<del>                                     </del>					-+	H	+		+	₩	+
454	July	23	Sun	VIT								Н	+		-		+
455	July		Mon	VITE								HH	+		+		+
456	July	24	Tue	VIT		<u> </u>					_	Ш	+		+	₽	+
457	July	25	Wed			<u> </u>						Ш			$\perp \! \! \perp \! \! \! \! \! \perp$	$\sqcup \! \! \! \! \! \! \! \perp$	

				AC	ADEMIC	C/ACTI	VITY CA	LENDA	AR- ODD	SE	MS	TEI	R-A1	<b>/-20</b>	18-	201	9-JUI	Y'1	8-0	DEC	'18											
	Reference from master	Logo	Activity	Sub-	Functio	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Director	CEO	САО	000	HOD Faculty	Non Teaching	HR	Registrar	Accounts	Exam	Security	Committee	vit. edu. In	VIT Facebook	e-mail	Staff Login Notice Board	VLive	Notice Board	17.7.15.2	DSN/ Vshow External	Quality Index
1	9	WIT (see	Semester Start - Faculty Meet	√	P+CAO+COO	Jan,July	01-Jul-18	01-Jul-18	Once in semester																							
2	122	W (m)	Release of Form 16		Principal/Acc ounts	July	02-Jul-18		July 1st week																							
3	110	W (m)	Faculty to confirm readiness of labs.		Departments/ LDC	July	04-Jul-18		T-1W	1			/ 1	<b>√</b>	,	v v	√					√	√									
4	117	MI (gg)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	04-Jul-18		Once in a Year	М										√	√							<b>V</b>	<b>V</b>	√		
5	118	ML(#)	C2 Meeting with CXO			July/Aug/Se pt/Oct/Nov/	04-Jul-18		Once in a 15 days	М																						
6	18	W (m)	Academic Preview		CAO/HOD	Jan/July	05-Jul-18	05-Jul-18	Once in a Semester																							
7	116	MI (gg)	C1 Meeting with VCD+MT along with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	05-Jul-18		Every Month 1 <sup>st</sup> Thursday	М			/		,	v v	√ √					√	√	<b>√</b>	√ √	<b>√</b>	√	<b>V</b>	<b>V</b>	√	V	
8	18	MI (#)	Academic Preview		CAO/HOD	Jan/July	06-Jul-18	06-Jul-18	Once in a Semester																							
9	18	MI (gg)	Academic Preview		CAO/HOD	Jan/July	07-Jul-18	07-Jul-18	Once in a Semester																							
10	106	ML(#)	Distribution of semester time-table		Departments	July	09-Jul-18	09-Jul-18	T-1W	2			/ /	<b>√</b>		√ √	√ √					√										
11	109	MI (#)	Term Start		Departments/ Acad	July	09-Jul-18	09-Jul-18	Т	2			/ 1	<b>√</b>	,	√ √	√ √					√										
12	237	ML(#)	CESA- Professional Profile optimization	√	Committee	July- Oct	09-Jul-18						/ √	√	٧ ·	v v	<b>√</b> √			√		√	√									
13	10	MI.	Conduction of Induction Programme in each class by HOD + Academic Coordinator (ETRX/INFT/CMPN)	<b>V</b>	Departments/ HoD	Jan/July	10-Jul-18	10-Jul-18	T+1 week	2			/ /	<b>V</b>	√ .	v v	√ √					√										3
14	34	WIT Spinal state:	Book review by faculty	√	HOD	Jan,Feb,Mar, July, Aug,	10-Jul-18		Every Monday alternately	М			√	<b>√</b>	,	√ √	√				√	√				<b>√</b>	<b>√</b>					
15	35	WE	Tech review	√	HOD	Jan,Feb,Mar, July, Aug,	10-Jul-18		Every Monday alternately	М			√	<b>√</b>		v v	√				√	√				<b>√</b>	√					
16	36	W.	Paper review	٧	HOD	Jan,Feb,Mar, July, Aug,	10-Jul-18		Every Monday alternately	М			<b>√</b>	<b>√</b>	,	v v	√				<b>√</b>	<b>√</b>				<b>V</b>	<b>√</b>					
17	108	W (ii)	Staff Diary / Course Diary Distribution		Departments	July	10-Jul-18		TLP	2			/ /	<b>√</b>		V V	√					<b>√</b>										
18	117	W (20)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	11-Jul-18		Once in a Year	М										√	√							<b>√</b>	<b>√</b>	√		
19	118	W (ii)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	11-Jul-18		Once in a 15 days	М																						
20	126	W (ii)	Map Timings of Departmental Clerk, Lab Assistant, Office Staff & Library		HR	July	11-Jul-18		T+1W	2			√	<b>√</b>	√ .	V		√														
21	244	W.	IETE- STTP SIMULATION SOFTWARE(11TH JUNE TO 15TH JUNE)	٧	Committee	July- Oct	11-Jul-18						/ /	√	v .	v v	٧			<b>V</b>		<b>V</b>	<b>V</b>									
22	10	W (ii)	Conduction of Induction Programme in each class by HOD + Academic Coordinator(EXTC/BIOM)	٧	Departments/ HoD	Jan/July	12-Jul-18	12-Jul-18	T+1 week	2			/ /	<b>√</b>	√ .	v v	√ √					<b>√</b>										3
23	247	W	LIBRARY COMMITTEE- Look Up Table	٧	Committee	July- Oct	12-Jul-18						/ /	√	v .	v v	٧			<b>V</b>		<b>V</b>	<b>V</b>									
24	247	W	LIBRARY COMMITTEE- NPTEL online Courses	٧	Committee	July- Oct	12-Jul-18						/ 1	√	۷ .	v v	٧   ٧			٧		<b>V</b>	<b>√</b>									
25	247	W (ii)	LIBRARY COMMITTEE- Online Value Added Courses	٧	Committee	July- Oct	12-Jul-18						/ /	√	v .	v v	٧			٧		<b>V</b>	<b>√</b>									
26	238	W	CSI-Data Analytics	√	Committee	July- Oct	13-Jul-18						/ √	√	<b>√</b> ,	<b>V V</b>	<b>√</b> √			√		√	<b>V</b>									
27	242	W.	FYPQA-SUMMER INTERNSHIP Rreport	√	Committee	July- Oct	13-Jul-18						/ √	√	<b>√</b> ,	<b>V</b>	<b>√</b> √			√		√	√									
28	244	WI (S)	IETE- ANTENNA WORKSHOP (14TH , 21, 28TH JULY AND 4TH AUGUST)	√	Committee	July- Oct	14-Jul-18						/ √	√	√ .	<b>V V</b>	<b>√</b> √			√		√	√								_	
29	105	MI (#)	PG/UG Project guide allocations	√	Departments/ Project	July	15-Jul-18		Once in a Year				√	√		√ √	√ √					√		√	√ √	√	√	√	√	√	V	$\perp$
30	130	VII (iii)	Review of Faculty Desk for Basic Information Display		Departments Departments/	July	15-Jul-18		T+1 Once in a	2			√	√	√ ,	V V	√					√		√		√	√	√	√	√	_	—
31	133	VII (ii)	Meeting with ME students (2 <sup>nd</sup> year)		HoD	July	15-Jul-18		Semester T+4w, 8w		_		√	<b>V</b>		√ √	√ √					√					ــــــ	$\sqcup$	$\dashv$	$\perp$	√	1
32	177		E1 Meeting with CR's		Meeting/CAO Department/	Sept	16-Jul-18		(Twise in a	М	$\perp$	-	/		-   -	V			√		√		√		-	1	₩	√	$\dashv$	+	+	+
33	191		D2 Meeting with faculty		HOD Department/	Oct Jan/Feb/Mar	16-Jul-18		Once in a				√	√		√ √	√					√	$\vdash$				—	$\vdash$	_	$\perp$	+	+
34	214		D1 Meeting with faculty  FYPQA- DEPARTMENT REVIEW 1(16TH JULY TO 27TH		HOD	ch/July/Aug	16-Jul-18		week/15days			-	√	<b>V</b>		√ √	√					√	$\vdash$				₩	$\vdash$	$\dashv$	+	+	+
35	242	WIT THE	JULY 2018) IETE- NEW COMMITTEE FORMATION(16TH JULY TO	√	Committee	July- Oct	16-Jul-18			-	-	-	/ 1		_	V V	<b>√</b> √			√		٧	√	-	-	1	₩	$\vdash \vdash$	$\dashv$	+	+	+
36	244	WT (40)	20 TH JULY)	√	Committee	July- Oct	16-Jul-18						/ √	√	√ .	<b>√</b>	√ √			√		√	√				<u> </u>	Ш	$\perp \perp$	$\perp$	$\perp$	

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Serial No.	Reference from master	Logo	Activity	Sub- Committee	Functio n	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Director	CEO	CAO	000	НОР	Faculty	Non Teaching	HR	Registrar	Accounts	Exam Library	Security	Committee	vit. edu. In	VIT Facebook	Circular	e-mail Staff Login	Notice Board	VLIVe	Notice Board LCD	DSN/ Vshow	External Quality Index
37	243	PROPERTY.	HCC-Launch of Kalamanch	<b>V</b>	Committee	July- Oct	17-Jul-18					V		<b>V</b>	٧			√ √			٧		<b>√</b>	<b>V</b>									
38	117	VIT (in)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	18-Jul-18		Once in a Year	М											<b>V</b>	<b>V</b>							Τ,	/ /	/ /		
39	118	WT (iii)	C2 Meeting with CXO		Meeting/Prin	July/Aug/Se	10 341 10		Once in a 15	М											·										Ť		+
39	118	21.1 34,	C2 Meeting with CXO		cipal	pt/Oct/Nov/ Dec	18-Jul-18		days	M																	_					Ш	$\perp$
40	1	WE	Publish Newsletter			Jan, April,July,Oc			Once in a 3																								
		,			Publication	t	20-Jul-18		months,			√			√	√		√						√			_				+	$\vdash$	3
41	25	W (#)	Departments Cluster Meeting		Department/ HODs	Lea Oak	20 1 1 10	20 1 1 10	Once in a Semester																								
		FREE NA.				Jan/July	20-Jul-18	20-Jul-18																			+				+-	+	
42	238	W W	CSI-New Team Formation	√	Committee	July- Oct	20-Jul-18					√	√	√	٧	√	٧ .	√ √			√		√	√									
		VIT (%)							T+4w, 8w																								
43	177		E1 Meeting with CR's		Meeting/CAO	Sept	23-Jul-18		(Twise in a Semester)	М		√				<b>√</b>				<b>√</b>		√		<b>√</b>					,	/			
44	242	WT (iii)	FYPQA- INSTITUTE LEVEL REVIEW 1(23RD JULY TO	<b>V</b>								V	v	v	V	<b>V</b>	v .	v v			<b>V</b>		<b>V</b>	V									
	2.42		3RD AUGUST 2018)	·	Committee	July- Oct	23-Jul-18							ľ	•	·	`				•		ľ	Ů			_					Ш	$\perp$
45	244	WT (E)		<b>√</b>								<b>√</b>	<b>√</b>	<b>V</b>	<b>v</b>	<b>v</b>	v .	√ √			<b>v</b>		<b>√</b>	<b>√</b>									
		WT TO	IETE- HASTANTARAN		Committee	July- Oct	23-Jul-18																				-				+-	$\vdash$	+
46	10	M1 and	Conduction of Induction Programme in each class by HOD + Academic Coordinator(FE)	√	Departments/ HoD	Jan/July	25-Jul-18	25-Jul-18	T+1 week	2		<b>√</b>	V	\ \	<b>√</b>	√	v .	√					<b>√</b>										3
47	114	W(C)	Meeting with Defaulters/Parent		Meeting/HO	July	25-Jul-18		Once in a Semester																								
48	117	WI (a)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/ Dec	25-Jul-18		Once in a Year	М											./	./											
		999 201			_	July/Aug/Se	23-Jul-16		Once in a 15												V	V					-		,	v v		+	+
49	118	WT (S)	C2 Meeting with CXO		Meeting/Prin cipal	pt/Oct/Nov/ Dec	25-Jul-18		days	М																							
50	231	With	ACM- How to earn money online( Digital marketing)	<b>V</b>	Committee	July- Oct	25-Jul-18					<b>v</b>	٧	<b>v</b>	٧	٧	<b>v</b>	v v			<b>V</b>		<b>v</b>	٧									
51	250	WT (50)	PIC-Seminar by Archana Samarth to FE Parents- Bridging the gap between high school and college life	√	Committee	July- Oct	25-Jul-18					<b>√</b>	٧	<b>v</b>	٧	٧	√ .	v v			<b>V</b>		<b>v</b>	٧							_	Ш	
52	239	W (2)	ECELL- COLLECTION OF BUISNESS IDEAS FROM INTERESTED STUDNETS	<b>V</b>	Committee	July- Oct	26-Jul-18					√	<b>v</b>	٧	٧	√	٧ .	<b>V V</b>			<b>v</b>		٧	√								Ш	
53	107	WI W	Career Counseling session for Semster V/VI Engg.		Committee/V ASC	July	27-Jul-18		T +week 1	2		√			<b>√</b>									<b>√</b>									
54	236	VIT (II)	CAREER GUIDANCE CELL-Career choice serve for SEM V students, all branches.	<b>v</b>	Committee	July- Oct	27-Jul-18					<b>√</b>	<b>v</b>	<b>v</b>	<b>v</b>	<b>v</b>	<b>√</b>	v v			<b>v</b>		<b>v</b>	<b>v</b>									
55	177	W C	E1 Meeting with CR's		Meeting/CAO	Sept	30-Jul-18		T+4w, 8w (Twise in a	м						./				./		./		.,						,			
56	191	VIT (E)	D2 Meeting with faculty		Department/ HOD	0.4	30-Jul-18		Semester)			'	√	7		√ V	√ ·	.1		· ·		*	<b>√</b>	-			+		-   '		+	+	+
57	214	EREM NACE	D1 Meeting with faculty		Department/	Oct Jan/Feb/Mar			Once in a				٧	V			V	٧									+				+	+	+
+			ANTI RAGGING COMITEE- DISCIPLINE AND		HOD	ch/July/Aug	30-Jul-18		week/15days			V	√ √	√ √	-,	√ √	√ ·	√ √ √			<b>V</b>		√ -/	V			+			-	+	++	+
58	233		COUNSELLING ROUND All Committees and Functions to publish their Activity	٧	Committee	July- Oct	30-Jul-18					V	٧	v	٧	٧	v .	√ √			٧		٧	٧			+				+	++	+
59	11	211 000	Calendar	√	Publication VP/CAO/CO	Jan, July	31-Jul-18	31-Jul-18	1st Week Once in a	1		√	√	√	√												+				+	++	1
60	13	011 004	Meeting with Lab assistants/Non Teaching Staff		0	Dec/June	31-Jul-18		Semester	1			√	√		√		_						√	√		_	√	,	V	√	++	$\perp \perp$
61	14	WI (E)	Submitting of SE & TE Results to the University for approval	√	Exam/ University	Jan/ July	31-Jul-18		E last date +15 days				√	<b>V</b>																			3
62	15	VIT (iii)	Meeting with Lab Incharges		Meeting/CAO	Jan, July	31-Jul-18		Once in a Semester																								

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Serial No.	master	of S		b- mmittee	Functio	Tentative Month	Schedule Date	Conducted Date	<b>Fentative</b>	Frequency	Responsibility	Director	Principal	0	0	٥	Faculty New Teaching	Students		Registrar	Accounts	Exam Library	Security	Committee	vit. edu. In	VIT Facebook	nail	Staff Login	VLive	Notice Board	0	DSN/ Vshow External	Quality Index
Ser	na ma	Logo	Activity	Sub- Com	n	P ₹	Sct	Cond	<u>I</u>	F	Re		5 6	8 8	00	HOP	Fac	Stu	¥	Re	Ac	E E	Sec	<u>ਤ</u>	<u></u>	בּׁן בַּ	e-	Sta	3 3	ž	9 2	3 2	õ
63	17	All light	Induction Programme for New Joinees	√	HR	Jan/ July	31-Jul-18		Jan/ July			,	/		√	√	√ v	√					<b>V</b>					<u> </u>					
64	24	VIT (in)	Time Table & Back up timetable (by dept. clerk after timetable is ready)		Departments/ HoD	Jan,July	31-Jul-18	31-Jul-18	Once in a Semester	Biyr			`	/ √		√	√ v						√				√					√	
65	97	VIT (iii)	Tata Scholarship : Submit letter to Tata Office	√	Scholarship	July	31-Jul-18		Once a year			,	/							<b>V</b>													
66	120	WIT The last	Review and finalize Staff Dairy/ Course Diary / Department Report for printing		Publication	July	31-Jul-18		Once in a Year			,	/ \	/ 1		√																	
67	121	WT (m)	Review and finalize Student Dairy for printing		Placement	July	31-Jul-18		July 1st week	Υ					√									√									
68	154	VIT (m)	Department to send Electives list to Exam cell		Department	Aug/ Feb	31-Jul-18		T+2 weeks	Biyr			,	/ /		√	√ v	· V				√	<b>√</b>		<b>√</b>	√	<b>√</b>	<b>V</b>	√		<b>√</b>		
69	155	VIT (iii)	Scholar's Day	٧	Special Event	Aug	31-Jul-18		R+2 week	1		,	/ \	/ -	<b>√</b>			<b>√</b>						√									
70	244	VIT (iii)	IETE- NEW MEMBERSHIP DRIVE (31ST JULY TO 13TH AUGUST)	٧	Committee	July- Oct	31-Jul-18					,	/ \	/ -	٧	<b>V</b>	٧ v	٧.			<b>v</b>		٧	<b>√</b>									
71	48	VIT (m)	Form submission of Photocopy, Verification & Revaluation	٧	Exam	Feb/Aug	01-Aug-18		R + 7	2			,	/ /		√		<b>√</b>				√											
72	117	VIT (iii)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	01-Aug-18		Once in a Year	М											√	√							√	v	√		
73	118	VIT (#)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	01-Aug-18		Once in a 15 days	М																	1						
74	160	246	Lokmanya Tilak Death Anniversary (Cultural Council) (1st August)		Special Event	Aug	01-Aug-18	01-Aug-18	Once in a Year						./			./						./			1					_	$\mathbf{H}$
75	253	WT (iii)	WOMEN DEVELOPMENT CELL COMMITTEE ACTIVITIES	<b>V</b>	Committee		_	01-Aug-16				١,	/ \	/ /	v	<b>V</b>	v v	· V			<b>v</b>		V	v			+			H		_	$\Box$
76	116	WT (M)	C1 Meeting with VCD+MT along with CXO		Meeting/Prin	July- Oct July/Aug/Se	01-Aug-18		Every Month	М						J							v		,		+	+	١.		_	+	+
77	117	W	C3 Meeting with HOD & FE Incharge		cipal	pt/Oct/Nov/ July/Aug/Se	02-Aug-18		1st Thursdav Once in a Year	М		,	/			V	V V	V			<b>V</b>	v	٧	٧	٧	V V		- V	V	V	V		+
78	118	WT	C2 Meeting with CXO		Meeting/CAO Meeting/Prin	July/Aug/Se	02-Aug-18		Once in a 15	м											V	V					-	+-	√	V	<b>√</b>	+	+
79	237	VIT (Ma)	CESA -Unity Workshop	<b>V</b>	cipal	pt/Oct/Nov/	02-Aug-18		days	IVI			/ \	/ /	<b>V</b>	<b>V</b>	V V				<b>v</b>		<b>V</b>	<b>V</b>			+	₩		H	+	+	+
		W W			Committee/S	July- Oct Feb,March,	02-Aug-18		5 · · · · 5 · · · ·			,	<u> </u>		•	*	, ,	•			•		•	•			+-	$\vdash$		Н	+	+	+
80	27	WT TO	Friday Pathshala  R&D ACTIVITY- Talk on citation of your own	√	A	Aug, Sept	03-Aug-18		Every Friday				/ \	1 1	√ .		v v	· √			<b>V</b>			√ √				₩	√	√	√	-	3
81	254		publication Workshop. By -Dr. Sanjay Singh Thakur R&D ACTIVITY-Lecture on special topic by a resource	<b>√</b>	Committee	July- Oct	03-Aug-18								√ .	٧							٧.	-			+-	₩		Н	+	+	+
82	254	VIII (Mar)	persons from CDAC- Mumbai By Padmaja Joshi	٧	Committee	July- Oct	03-Aug-18		T+4w, 8w			,	/ \	/ /	٧	٧	√ v	' √			٧		٧	√			—	—		Ш			$\perp$
83	177	W See	E1 Meeting with CR's		Meeting/CAO	Sept	06-Aug-18		(Twise in a	М		,	/			√				√		√		√			₩	₩	√	Ш	_	_	_
84	246	W	ITSA- CALCULATOR WORKSHOP Pre-admission process for FE,DSE on Mumbai Digital	٧	Committee	July- Oct	06-Aug-18					,	/ \	/ /	٧	√	√ v	' √			٧		٧	√			<u> </u>	<u> </u>		Ш		_	
85	123	e e	University	<b>V</b>	Registrar	July/Aug	07-Aug-18		July/Aug																		—	₩		Ш	_	_	
86	117	VII 💨	C3 Meeting with HOD & FE Incharge		Meeting/CAO Meeting/Prin		08-Aug-18		Once in a Year	М											√	√						<u> </u>	√	<b>V</b>	√	_	
87	118	WIT (SEE)	C2 Meeting with CXO		cipal	July/Aug/Se pt/Oct/Nov/	08-Aug-18		Once in a 15 days	М																		<u> </u>		Ш			
88	236	WIT (SE)	CAREER GUIDANCE CELL-Workshop on preparation of GRE, TOFEL and CAT examination (T.E. and B.E.	√	Committee	July- Oct	08-Aug-18					,	/ \	/ /	√	√	√ v	' √			√		<b>V</b>	√									
89	238	m	CSI-Membership Drive	√	Committee	July- Oct	08-Aug-18					,	/ \	/ 1	√	√	√ v	√ √			√		√	√									
90	194	WIT (SEE)	National Postal Day (Hobby Committee) (9th Oct)		Special Event	Oct	09-Aug-18		Once in a Year						√			√						√									
91	242	WIT (AND	FYPQA- REPORT OF REVIEW 1	√	Committee	July- Oct	09-Aug-18					,	/ \	/ √	√	√	٧ v	√			√		<b>V</b>	√									
92	243	M.	HCC- MANDALA ART	٧	Committee	July- Oct	09-Aug-18					,	/ \	/ /	٧	√	٧ v	٧			٧		٧	<b>√</b>									
93	2	VIT (20)	Result Declaration	<b>V</b>	Exam/ University	Jan/ Aug	10-Aug-18		R (T)	1		,	/ \	/ V	<b>√</b>	<b>V</b>	√ v						<b>V</b>	<b>√</b>	<b>√</b>				√		<b>√</b>		4
94	27	WIT (SEE)	Friday Pathshala	٧	A	Feb,March, Aug. Sept	10-Aug-18		Every Friday						<b>V</b>			√						<b>√</b>			√		√	<b>V</b>	√		3
95	28	VIII had had had	Student defaulter list –l	٧	Departments/ HoD	Jan/July	10-Aug-18		T+4 week	1			`	/ /		<b>V</b>	√ v	√			Ī		<b>√</b>		T		√					<b>√</b>	
96	38	WIT THE	Meeting with Academically weak students(test result discussion)	٧	Meeting/HO D	Feb/Aug	10-Aug-18		Once in a Semester																								
97	245	WT (20)	IEEE- HANDOVER CEREMONY	٧	Committee	July- Oct	10-Aug-18					,	/ \	/ /	٧	٧	٧ v	٧			٧		٧	٧									П
98	234	VIT (20)	BMESI- Activity 1	<b>V</b>	Committee	July- Oct	11-Aug-18					,	/ \	/ /	٧	<b>V</b>	√ v	٧ .			<b>√</b>		٧	<b>√</b>									

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Serial No.	Reference from	Logo		Sub- Committee	Functio	Tentative Month	Schedule Date	Conducted Date	<b>Tentative</b>	Frequency	Responsibility	Director	0	0	000	Faculty	Non Teaching	Students		Accounts	Exam	Security	Committee	vit. edu. In	VIT Facebook	Circular	e-mail	Notice Boar	VLive	Notice Board LCD	DSN/ Vshow	External	Quality Index
	Re		Activity	Sub- Com	n			ပိမိ			Re	D P	CEO	CAO	000	. F	Ž	St	¥,	A A		Se	ပိ	<del> </del>	>	ΰ	- ÷	ž	⋠	Noti CD	<u>DS</u>	ŭ	ð
135	3	4.111803	Paper review	√	HOD	Jan,Feb,Mar, July, Aug,	28-Aug-18		Every Monday alternately	М			√	√	√	√	√				√	√					√	√		_	_		
136	25	o 111 🚞	PIC-Departmentwise Topper certificate distribution ceremony	√	Committee	July- Oct	28-Aug-18					4	√	√	√ √	√	√	√		√		√	√										
137	11	7 W (1)	C3 Meeting with HOD & FE Incharge		Meeting/CAO		29-Aug-18		Once in a Year	М										√	√								√	√ √			
138	11	8 11 (1)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	29-Aug-18		Once in a 15 days	М																							
139	14	5	Payment of Affiliation fees to University	√	Applications & Approvals	Aug	29-Aug-18		31 Aug	Υ		√								/ /							√					√	
140	14	8 111	Merit List Approval Schedule Submission joint in DTE in 15 days of Cutoff	٧	Statutory Bodies/Enroll	Aug/Sept	30-Aug-18		Before 15 Dec	1		<b>√</b>								/													
141	2	9 W	Faculty Feedback-I	<b>V</b>	HR	Feb/ August	31-Aug-18		T +4 week	2		√			√ √	<b>√</b>	<b>√</b>	<b>√</b>	√			√							√				
142	3	o	Book Exhibition	<b>V</b>	Library	Feb/ August	31-Aug-18		T +4 week	1		v	V	V	V	V	√				V	√											
143	3	3	Filling Regular Student Examination Form	<b>V</b>	Exam	Feb/Mar/Au	31-Aug-18						,	./	,			7			,						J						
144	4	CHOWNER	Departments' Advisory Board Meeting	<b>V</b>	Department/	q,Sept Feb/Aug	31-Aug-18		Once in a				,	•				•														T	
145	5	CHICAGO	Book donation week	<b>V</b>	HOD	March/Aug	31-Aug-18		Once in a Year				V	.,	V	.,	.1	.,				J							v	√ √	1		
146	12	CHICK NAV			,				Once in aYear				٧	٧	V	V	٧	٧		J	V	٧							٧	V V	+	$\forall$	
147	13	CONTRACT.	Income Tax Employee Declaration  Book display for new semester	<b>V</b>	Accounts	July,Aug Feb/Aug	31-Aug-18 31-Aug-18		T+1	2		√								√										_	+-	$\vdash$	_
148	13	FEFTH NAME.	Collection of Admission Fees	•	Library	-	31-Aug-18		Once in a				√	√	√	√	√	V				√								-	+	+	_
149		CHES NO.	Preparation of list of candidates eligible for	V	Accounts	Aug .	_		Semester																					+	+	++	_
-	13		Examination		Exam	Aug	31-Aug-18		R+2	2		√	√	√						√									-	_	+	$\vdash$	_
150	13	CIT ON	Preparation of list of candidates eligible for Admission Filling and submitting Sem KT Examination forms to	√	Exam Exam/	Aug	31-Aug-18			2		√	√	√						√									_	_	₩	$\vdash$	
151	13		University.	<b>V</b>	University	Aug	31-Aug-18		R +15	2			√	√	√						√									4	┷	$\perp$	
152	13		Book Bank Distribution (Toppers and Samaj Kalyan)	√	Library	Aug	31-Aug-18		R+2D	1			√	√	√						√									_	▙	Ш	
153	14	"Name"	University Affiliation, Continuation & Extension	√	Registrar	Aug	31-Aug-18		Every year (31st Aug)	1		√								/											$\perp$		
154	15	- HORESTON	Admission respective to CAP FE,SE,MMS,ME	√	Registrar/	Aug/ Sept	31-Aug-18		31-08 Every year																								
155	15	· Sant	University Affiliation Report Submission (UG & PG)	√	Applications &	Aug	31-Aug-18		31 Aug	1		√								/													
156	15	2	University share for UG	√	Applications & Approvals	Aug	31-Aug-18		30th Aug			√								/							<b>√</b>						
157	15	3	Submission of website report	٧	Committee/	Aug	31-Aug-18			Bim					√ √								√										
158	15	7	Mentee Review meeting		HR	Aug	31-Aug-18		J+2 Week	1																							
159	15	8 <b>111</b>	Mentor process Closure and Feedback meeting		HR	Aug	31-Aug-18		J+4 Week	1					√	V	<b>√</b>		√		V	<b>√</b>					<b>V</b>					V	
160	15	9 11 1	Meeting of Mentor, Mentee, COO, Principal		HR/ Mentoring	Aug	31-Aug-18			1																							
161	16	6 W	IA KT Time table (Week 5)			Feb/Aug	31-Aug-18		Once a																								
162	20	8 VII 💥	Submission of forms to Samaj Kalyan		Scholarship	Dec Dec	31-Aug-18		semester	Υ		.,	1	.,	.1					,											1		
163	23	CHICA NAV	ANTI RAGGING COMITEE- DISCIPLINE AND	<b>V</b>								V	+ •	v	v v	_	<b>V</b>	V		\ \		v	V							+	+	T	
164	24	CHOIC NACE	COUNSELLING ROUND ITSA- INDUSTRIAL VISIT	√	Committee	July- Oct	31-Aug-18					v	-		v v		, J	٠ ٧				_								_	+	+	_
165	12	CHEST NAME.	E5 Meeting with OHU	•	Committee	July- Oct	31-Aug-18 01-Sep-18		Once in a Year	М			•	•		Ť	ľ	•		Ŧ,		•								+	╆	++	-
103	12	· III	Es Meeting with Ono		Meeting/CAO	July	01-Sep-16		Office in a rear	IVI		√			√			√			√									+	+	++	$\dashv$
166	25	1 11 11	STAFF DEVELOPMENT COMMITTEE ACTIVITIES	√	Committee	July- Oct	01-Sep-14					4	<b>√</b>	√	<b>√</b>	√	√	√		√		√	√										
167	23	4 VII (1)	BMESI- Activity 2	<b>V</b>	Committee	July- Oct						v	<b>V</b>	<b>V</b>	√ √	v	<b>√</b>	<b>√</b>		<b>√</b>		<b>v</b>	V				1			+	+	$\forall$	
168	25	CHICK NAV	STUDNET COUNCIL- Millenials(FP)	· √			01-Sep-18					· ·	· ·	· v	√ √		· ·	· v		· ·		·						+	$\dashv$	+	+	$\forall$	-
169	17	CHINA		-	Committee	July- Oct Sept	01-Sep-18 03-Sep-18		T+4w, 8w	М				-		+				Ŧ								$\dashv$	_	_	+	+	-
170	23	CHEST SALE.	E1 Meeting with CR's	-1	Meeting/CAO				(Twise in a	ivi		√	<b>V</b>	<b>V</b>	√ √		-1	-,	-	/	√		√						√	+	+	++	_
170	23	I KII 200	ACM- Ethical Hacking and Cryptography Techniques	√	Committee	July- Oct	03-Sep-18					٧	٧	٧	√ √	٧	٧	٧		٧		√	٧									Ш	

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Serial No.	Reference from master	Logo	Activity	Sub- Committee	Functio	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Director	CEO	CAO	000	НОО	Faculty New Teaching	Students	HR	Registrar	Accounts	Exam Library	Security	Committee	vit. edu. In	VIT Facebook	e-mail	Staff Login	VLive	Notice Board	ICD	DSN/ Vshow External	Quality Index
171	242	WI (ii)	FYPQA- DEPARTMENT REVIEW 2 (3RD SEPTEMBER- 12 TH SEPTEMBER)	<b>√</b>	Committee	July- Oct	03-Sep-18					V		<b>V</b>			v v				√		√	٧									
172	169	W (iii)	Enrollment of UG,PG for admission to University based on Regularity & Eligibility-MS/OMS	<b>V</b>	Statutory Bodies/ MU	Sept	03-3ep-18 04-Sep-18		30-09 Every Year	1		,								v											$\top$		$\Box$
173	117	WI (ii)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	05-Sep-18		Once in a Year	М											√	√							V	V	v		$\Box$
174	118	W S	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se	05-Sep-18		Once in a 15	М																							$\Box$
175	236	VII (40)	CAREER GUIDANCE CELL-Workshop on Letter of	<b>V</b>	Committee	pt/Oct/Nov/ July- Oct	05-Sep-18		days			V	· V	<b>V</b>	<b>V</b>	<b>√</b>	v v				<b>v</b>		<b>V</b>	<b>v</b>							+		$\forall$
176	252	W	Recommendation(LOR)/Statement OF STUDNET COUNCIL- V Emperor's Leg 1	<b>V</b>								V		<b>V</b>	<b>V</b>	<b>√</b>	v v				<b>v</b>		<b>V</b>	<b>v</b>							+	+	+
177	254	WT W	R& D ACTIVITY- Education Tech Use of ICT in	· √	Committee	July- Oct	05-Sep-18							· ·			v v	-			· ·		v	· •							+	+	+
_		W S	education- Dr. Mehta and Prof. Vibha Wali	V	Committee Meeting/Prin	July- Oct July/Aug/Se	05-Sep-18		Every Month			· ·	v	v	٧	v	V V	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			v		٧	v							+	+	+
178	116		C1 Meeting with VCD+MT along with CXO		cipal	pt/Oct/Nov/ July/Aug/Se	06-Sep-18		1 <sup>st</sup> Thursdav	М		V				√	√ v	√					√	√	√	√ √	√	√	√	√	√		$\perp$
179	117	MI (#)	C3 Meeting with HOD & FE Incharge		Meeting/CAO Meeting/Prin	pt/Oct/Nov/	06-Sep-18		Once in a Year	М											√	√							√	√	√	_	$\perp$
180	118	MI.	C2 Meeting with CXO		cipal	July/Aug/Se pt/Oct/Nov/	06-Sep-18		Once in a 15 days	М																							
181	27	M	Friday Pathshala	√	Committee/S A	Feb,March, Aug, Sept	07-Sep-18		Every Friday						√			√						√			<b>√</b>		√	√	√		3
182	238	MI	CSI-Inside Smart Phone	√	Committee	July- Oct	07-Sep-18					٧	<b>√</b>	√	√	√	٧ v	· 🗸			<b>v</b>		√	√									
183	240	VIII (Mar)	EESA- TECHNICAL SEMINAR	٧	Committee	July- Oct	07-Sep-18					٧	٧.	<b>V</b>	<b>V</b>	<b>V</b>	٧ v	· V			<b>v</b>		٧	٧									
184	241	WI (ii)	ETSA- WORKSOP ON ANTENNA DESIG USING HFSS CAD TOOLS	<b>V</b>	Committee	July- Oct	07-Sep-18					V	٧.	√	<b>V</b>	٧	٧ v	٧			<b>v</b>		٧	٧									П
185	237	MI (#)	CESA-Chatbox Workshop	<b>√</b>	Committee	July- Oct	08-Sep-18					V	٧.	√	٧	√	√ v	٧.			<b>v</b>		٧	٧									
186	252	WT (m)	STUDNET COUNCIL- Teacher's Day	<b>V</b>	Committee	July- Oct	08-Sep-18					٧	٧.	<b>√</b>	<b>V</b>	<b>v</b>	٧ v	٧			<b>v</b>		٧	٧									
187	232	WI (ii)	ALUMINA COMMITTEE-Alumni App Registration(9TH JULY TO 13TH JULY) Graduation Students : Formated CV and Linkedin	<b>V</b>	Committee	July- Oct	09-Sep-18					V	٧.	√	<b>V</b>	٧	٧ v	٧			<b>v</b>		٧	٧									П
188	171	W (m)	Graduation Students : Formated CV and Linkedin Profile	<b>V</b>	Placement	Sept	10-Sep-18		Once a year	1/yr																							
189	177	W 💨	E1 Meeting with CR's		Meeting/CAO	Sept	10-Sep-18		T+4w, 8w (Twise in a	М		V				√				√		√		<b>√</b>					<b>√</b>				
190	191	W (ii)	D2 Meeting with faculty		Department/ HOD	Oct	10-Sep-18						V	<b>V</b>		√	v v						V										
191	214	WĘ	D1 Meeting with faculty		Department/ HOD	Jan/Feb/Mar ch/July/Aug	10-Sep-18		Once in a week/15days				J	J		<b>V</b>	J 1						J										
192	247	WT (#)	LIBRARY COMMITTEE- How to Contribute to Wiki	<b>V</b>	Committee	July- Oct	10-Sep-18		week/ ISdays			V		v	<b>V</b>	v	v v	· v			<b>v</b>		√	<b>v</b>									$\Box$
193	34	WI (ii)	Book review by faculty	<b>V</b>	HOD	Jan,Feb,Mar,	11-Sep-18		Every Monday	м			J	.,		.1	.,					J	.,				7	1				+	+
194	35	mi,	Tech review	v	HOD	July, Aug, Jan,Feb,Mar,	11-Sep-18		alternately Every Monday	М			V	, v		v √	, ,					V	,				V	V			+		+
195	36	1月季 507	Paper review	√		July, Aug, Jan,Feb,Mar,	11-Sep-18		alternately Every Monday	М			٧	٧		Ė	V V						٧								_		+
196	252	Magain Magain	STUDNET COUNCIL-Intra Debates(Elims) (11 th	<b>√</b>	HOD	July, Aug,			alternately	141			√ √	√ √	<b>V</b>	√ √	√ v				v	√	√ √	<b>V</b>			√	√			+		+
197	117	III box	september-22 September)	٧	Committee	July- Oct July/Aug/Se	11-Sep-18		O	М		· ·	v	v	٧	v	V V	v					٧	v							+		+
			C3 Meeting with HOD & FE Incharge		Meeting/CAO Meeting/Prin	pt/Oct/Nov/ July/Aug/Se	12-Sep-18		Once in a Year Once in a 15												√	√							√	√	√	-	+
198	118	VIT (iii)	C2 Meeting with CXO		cipal	pt/Oct/Nov/	12-Sep-18		days	М																	-				-		$\perp$
199	141	line i ddg:	Exam Cell Result Analysis Meeting	√	Exam	Aug	12-Sep-18			2		V	√	√		√	√ v					√	√		√	√			√	√	√	_	ш
200	248	W (S)	MMS STUDENT ASSOCIATION- Guest Lecture	√	Committee	July- Oct	12-Sep-18					٧	√	√	٧	√	√ v	٧			√		√	√							_		
201	164	-3	Ganesh Chaturthi		Holiday	Aug	13-Sep-18	Sept 13	Once in a Year																								
202	27	W (#)	Friday Pathshala	√	Committee/S A	Feb,March, Aug, Sept	14-Sep-18		Every Friday						√			√						√			√		√	√	√	$\perp$	3
203	235	ML(#)	BMSA- ACTIVITY 2	√	Committee	July- Oct	15-Sep-18					٧	<b>√</b>	√	√	√	√ v	' √			<b>v</b>		√	<b>√</b>									
204	252	W	STUDNET COUNCIL- Node JS Workshop (16th September- 17th September)	√	Committee	July- Oct	16-Sep-18					٧	<b>√</b>	√	√	√	√ v	' √			<b>v</b>		√	√									
205	177	W (m)	E1 Meeting with CR's		Meeting/CAO	Sept	17-Sep-18		T+4w, 8w (Twise in a	М						√				<b>√</b>		√		√					√				
206	239	W.	ECELL- PRESENTATION OF 1ST PREVIEW OF BUISNESS IDEA TO PANEL OF EXPERTS	<b>V</b>	Committee	July- Oct	17-Sep-18	·				٧	٧.	√	<b>V</b>	√	√ v	· V			<b>v</b>		√	٧									

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Serial No.	Reference from master	Logo	Activity	Sub- Committee	Functio n	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Director	CEO	САО	000	HOD :	Faculty Non Teaching	Students	품	Registrar	Accounts	Exam	Security	Committee	vit. edu. In	VIT Facebook	Circular	e-mail	Notice Board	VLive	Notice Board	LCD DSN/Vehow	External	Quality Index
207	237	W	CESA- Gadget Guru	<b>√</b>	Committee	July- Oct	18-Sep-18					V	<b>√</b>	<b>V</b>			√ √				<b>V</b>		<b>√</b>	<b>V</b>							T		Т	
208	117	W	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	19-Sep-18		Once in a Year	М											J	J								J	J .	J		
209	118	WI (ii)	C2 Meeting with CXO		Meeting/Prin cipal	pt/Oct/Nov/ July/Aug/Se	19-Sep-18		Once in a 15	м																				Ť			+	$\Box$
210	27	W.	Friday Pathshala	<b>V</b>	Committee/S	pt/Oct/Nov/ Feb,March,	21-Sep-18		days Every Friday						.1			.,						.,				.,		<b>V</b>	.,	.,	_	-
211	39	THE NA.	Publish Vector	<b>V</b>	Publication	Jan,			Once in a 3			١,			v	,		, v						V				V		· ·	V ,	,	+	3
212	52	DESIGNATION	Faculty Feedback-II	<b>V</b>		April,July,Oc Mar,Septem	21-Sep-18 21-Sep-18		months, T+ 8 week	2		V				v .		V .						V							+	+	+	3
213	242	PROPERTY.	FYPQA- REPORT OF REVIEW 2	· √	HR	ber			1 - O HEEK	_		7	<b>V</b>	J	√ √	v .	J J	. √	√		<b>V</b>		<b>V</b>	V							-	+	_	+
214	252	VII (iii)	STUDNET COUNCIL-Intra Debates(Finals)	<b>√</b>	Committee	July- Oct	21-Sep-18					v		v v			v v	÷			v √		_	v							-	+	+	+
		VII (ii)			Committee	July- Oct	21-Sep-18							-		-	-   -														-	+	_	+
215	252		STUDNET COUNCIL-Self Defence	<b>V</b>	Committee	July- Oct	21-Sep-18					√	√	<b>V</b>		-	√ √				√		٧	٧							+	+	_	+
216	238		CSI-CyberFrat	√	Committee	July- Oct	22-Sep-18		T+4w, 8w			٧	√	<b>V</b>	√	V .	√ √	√			√		<b>V</b>	٧							_	#	_	$\perp$
217	177	ML grade	E1 Meeting with CR's		Meeting/CAO Department/	Sept	24-Sep-18		(Twise in a	М		√				√				√		√		√						√	4	4	4	Ш
218	191	W	D2 Meeting with faculty		HOD Department/	Oct Jan/Feb/Mar	24-Sep-18						√	<b>V</b>		√	√ √						√								$\perp$	$\perp$	$\perp$	ш
219	214		D1 Meeting with faculty		HOD	ch/July/Aug	24-Sep-18		Once in a week/15days				√	<b>V</b>		√ .	√ √						√											
220	34	211.005	Book review by faculty	√	HOD	Jan,Feb,Mar, July, Aug,	25-Sep-18		Every Monday alternately	М			√	<b>√</b>		√ ·	√ √					√	√					√	√					
221	35	it:	Tech review	√	HOD	Jan,Feb,Mar, July, Aug,	25-Sep-18		Every Monday alternately	М			√	<b>√</b>		√ ·	√ √					√	√					√	<b>√</b>					
222	36	VIII Sar Sar Sar	Paper review	<b>√</b>	HOD	Jan,Feb,Mar, July, Aug,	25-Sep-18		Every Monday alternately	М			√	<b>√</b>		√ .	√ √					√	√					√	√					
223	240	W.	EESA- Workshop on Report Writing	<b>V</b>	Committee	July- Oct	25-Sep-18					4	√	٧	<b>V</b>	√ ·	√ √	<b>√</b>			<b>V</b>		<b>V</b>	√										
224	252	M(#)	STUDNET COUNCIL-Fresher's Week (24 Th September- 28Th September)	<b>V</b>	Committee	July- Oct	25-Sep-18					<b>√</b>	√	<b>√</b>	√	v .	√ √	<b>√</b>			<b>V</b>		<b>V</b>	٧										
225	117	W.	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	26-Sep-18		Once in a Year	М											<b>√</b>	√								V	v ,	v		
226	118	WI (E)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	26-Sep-18		Once in a 15 days	М																								$\Box$
227	237	WI (S)	CESA- Linux Server Seminar	<b>V</b>	Committee	July- Oct	27-Sep-18		Udys			v	<b>V</b>	<b>V</b>	<b>V</b>	v .	v v	· V			<b>V</b>		<b>V</b>	<b>V</b>										$\Box$
228	245	WI (iii)	IEEE- Technical Seminar	<b>V</b>	Committee							v	<b>√</b>	V	<b>V</b>	v .	v v	V			<b>V</b>		<b>V</b>	<b>V</b>								+	_	$\vdash$
229	27	1998 1997	Friday Pathshala	<b>V</b>	Committee/S	July- Oct Feb,March,	27-Sep-18 28-Sep-18		Every Friday																						$\pm$	_	+	+
230	32	115T 221	Exam form filling After declaration of result	√	A .	Aug, Sept Feb, August	28-Sep-18		R + 1	1					٧			V .						٧				٧		√	V ,	+	+	3
231	51	William	Student defaulter list-II	<b>√</b>	Exam Departments/	Mar,Septem	28-Sep-18		T+8 week	1			√	V		√ ·	V V	√				V	√				√				-	+	+	+
232	173			•	HoD Applications	ber	-		September	Y			√	√		√ ·	√ √	√					√					√	√	√	-	1	+	+
		CHEST SALE.	University share for PG: ME , MMS Filling Regular Student Examination Form (College		&	Sept March-April/	28-Sep-18		week 4	Y		√									√										+	+	- √	+
233	174		Exam)		Exam	Sept-Oct	28-Sep-18						√	√		√		√				√						√			+	+	_	+
234	238		CSI-Python GATE stipend utilization report from ME students,	٧	Committee Statutory	July- Oct	29-Sep-18					٧	√	√	√	V .	√ √	√			√		٧	٧							_	4	_	ш
235	81	W San	send to AICTE (Monthly) Submit Merit List (approved from Jt. DTE) to HO DTE,	٧	Bodies/ AICTE Statutory	Sept	30-Sep-18	_	once a year September	Υ		√	√	<b>V</b>		√			√												_	_		$\perp$
236	168	0.11.000	PNS, University	√	Bodies/Enroll	Oct	01-Oct-18		every year			√				1				√											_	$\perp$	1	$\perp \perp \mid$
237	177	M.	E1 Meeting with CR's		Meeting/CAO	Sept	01-Oct-18		T+4w, 8w (Twise in a	М		√				V				√		√		√						√	$\perp$	$\perp$		Ш
238	248	0.11 000	MMS STUDENT ASSOCIATION-Industrial Visit	√	Committee	July- Oct	01-Oct-18					√	√	√	√	V	√ √	√			√		√	٧										Ш
239	197		Mahatma Gandhi Jayanti		Holiday	Oct	02-Oct-18	02-Oct-18	Once in a Year														L											Ш
240	117	W.	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	03-Oct-18		Once in a Year	М											√	√								<b>√</b>	√ .	v		
241	118	W (ii)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	03-Oct-18		Once in a 15 days	М																								
242	116	W	C1 Meeting with VCD+MT along with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	04-Oct-18		Every Month 1 <sup>st</sup> Thursday	М		√				V	√ √	<b>√</b>					<b>√</b>	<b>V</b>	<b>√</b>	<b>√</b>	<b>√</b>	√	<b>√</b>	<b>√</b>	√ ·	V	<b>√</b>	$\prod$
ш			I .	1	I - Par	INCOCC/1909/	0.000.10	L	ı ınursday	L	11						"	<u> </u>					<u> </u>	<u>ٺ</u>	<u>ٺ</u>	لثا	انا		• 1				<u> </u>	

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Serial No.	Reference from master	Logo	Activity	Sub- Committee	Functio n	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	<b>Director Principal</b>	CEO	CAO	000	Faculty	Non Teaching	Students	¥	Accounts	Exam	Library	Security	Committee	vit. eau. in	VIT Facebook Circular	e-mail	Staff Login Notice Board	VLive	Notice Board	CD	DSN/ Vshow External	Quality Index
243	252	PROPERTY.	STUDNET COUNCIL-Dandiya Night	<b>√</b>	Committee	July- Oct	04-Oct-18					<b>√</b>		<b>√</b>	٧   ٧			<b>V</b>		<b>√</b>				v									
244	238	WT (iii)	CSI-Auto Automation	<b>V</b>	Committee	July- Oct	05-Oct-18					<b>√</b>	٧	<b>v</b>	٧ V	<b>v</b>	√	٧		V			√ .	v									
245	252	W (S)	STUDNET COUNCIL-Video Ediitng Seminar	<b>V</b>	Committee	July- Oct	06-Oct-18					<b>v</b>	٧	٧	<b>ا</b>	٧	√	٧		<b>√</b>			√ .	v									
246	177	WT (in)	E1 Meeting with CR's		Meeting/CAO	Sept	08-Oct-18		T+4w, 8w (Twise in a	М		√			V				,	,	<b>√</b>			v					V				
247	117	W W	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	10-Oct-18		Once in a Year	М										_	V								<b>√</b>	v	<b>V</b>		
248	118	WT (a)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se	10-Oct-18		Once in a 15	М																				Ħ			
249	246	WT (E)	ITSA- GADGET GURU	<b>V</b>	Committee	pt/Oct/Nov/ July- Oct			days			V	v	<b>v</b>	v v	V	<b>√</b>	<b>V</b>		_			√ ·	V							+	+	+
250	186	CHIEF NAME	Lab Incharge & Lab Staff to submit report of Stock,		Departments/	Oct	10-Oct-18 12-Oct-18		TE	2				,			١.										١,				+	+	+
251	187	DESIGNATION OF THE PERSON OF T	Utilization Report Term End		LDC Departmnent	Oct	12-Oct-18		TE	2			√	V	√	V	√						√ .	V			V			V	+		+
252		THE NA	ETSA- WORKSHOP ON CREATING VIDEO TUTORIALS		s/ Acad				IE.	2			√ √	√ √	√ √ √	√ √	√ √	√ √		<b>√</b>	+		√	V						Н	+	+	++
	241		AND PRESENTATION USING CAMTASIA	<b>√</b>	Committee	July- Oct	12-Oct-18						-	-	_	_		-												$\vdash$	-	_	+
253	252	0.11.000	STUDNET COUNCIL-MMS FP	٧	Committee	July- Oct	13-Oct-18		T+4w, 8w			٧	٧	٧	<b>√</b> √	٧	√	√		٧			√ .	<b>V</b>						$\vdash$	$\dashv$	_	$\perp$
254	177	0.11.000	E1 Meeting with CR's		Meeting/CAO	Sept	15-Oct-18		(Twise in a	М		√			√				,	/	√			√					√	$\vdash$	_	4	
255	252		STUDNET COUNCIL-Ignite	√	Committee	July- Oct	16-Oct-18					√	٧	√	<b>۷</b> ۷	√	√	√		۷			√ .	<b>V</b>						ш		$\bot$	
256	117		C3 Meeting with HOD & FE Incharge		Meeting/CAO		17-Oct-18		Once in a Year	М										√	√								√	<b>V</b>	√		
257	118	W W	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	17-Oct-18		Once in a 15 days	М																							
258	198	estilens)	Dussehra		Holiday	Oct	18-Oct-18	18-Oct-18	Once in a Year																								
259	1	WE,	Publish Newsletter		Publication	Jan, April,July,Oc	19-Oct-18		Once in a 3 months.			√			√ √			<b>V</b>						√									3
260	195	W.	World Statistic Day(Mgt Dept.) (Oct 20)		Special Event	Oct	20-Oct-18		Once in a Year				√	√	√ √			<b>√</b>						V									
261	196	W W	World Day for Audio-Visual Heritage (Electronics Dept.) (27th Oct)		Special Event		20-Oct-18		Once in a Year				v	v	v v			V						<i>y</i>									
262	117	WIT (SE)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	24-Oct-18		Once in a Year	М										1	v/								V	J	7		
263	118	WIE	C2 Meeting with CXO		Meeting/Prin	July/Aug/Se	24-Oct-18		Once in a 15	М											1								•	Ė	-	+	+
264	242	PROPERTY.	FYPQA- CONSOLIDATED REPORT OF INTERNSHIP,	<b>V</b>	cipal	pt/Oct/Nov/			days			V	<b>V</b>	v	v v	<b>√</b>	V	<b>V</b>		V			v .	V							+	+	+
265	249	COURSE.	REVIEW1, REVIEW 2, WEEKLY REPORTING  MMS PROFESSIONAL BODY- Events with CII	<b>V</b>	Committee	July- Oct	26-Oct-18						v	v	v v		V	V		_				,							-	+	+
266	90	COURSE.	SSS/FRA Report submission	· ·	Committee Statuatory	July- Oct June/Oct	27-Oct-18		T+ 2 week	1			,	-	•	Ť	1						•							$\vdash$	-	+	+
267	117	CATHE NAME	C3 Meeting with HOD & FE Incharge	•	Bodies	July/Aug/Se	31-Oct-18			М		√							,	/ /										$\vdash$	-	-	+
-					Meeting/CAO Meeting/Prin	pt/Oct/Nov/ July/Aug/Se	31-Oct-18		Once in a Year Once in a 15											√	√								√	√	√	_	+
268	118		C2 Meeting with CXO  Lab Incharges to Submit Equipment utilization to		cipal Department/	pt/Oct/Nov/	31-Oct-18		days	М						-					$\blacksquare$									H	$\dashv$	+	+
269	190		Department		LDC	Oct/ April	31-Oct-18		TE+1				√	√	√	√	√						√ .	√						$\vdash$	_	_	$\perp$
270	192	arr out	Preparation of Budget for Exam		Exam Meeting/Prin	Oct July/Aug/Se	31-Oct-18		TE-1 week Every Month	2		√	√	√						√	√						√		√	<b>V</b>	√	_	
271	116		C1 Meeting with VCD+MT along with CXO		cipal	pt/Oct/Nov/	01-Nov-18		1 <sup>st</sup> Thursday	М		√			√	√	√	√					√ .	v v	,	√ √	<b>V</b>	√	√	<b>V</b>	√	√	
272	175		Library Timings to be Extended for Exam preparation		Library	Sept/Oct	01-Nov-18		TE-4 week	2			√	√				√		√		<b>√</b>											
273	248	W W	MMS STUDENT ASSOCIATION- Literary Event for staff	<b>v</b>	Committee	July- Oct	05-Nov-18					√	<b>v</b>	<b>v</b>	<b>٧</b>	√	√	√		<b>√</b>			√ .	<b>v</b>						Ш			
274	200	46.4	Diwali Amavsaya Laxmi Pujan		Holiday	Oct	07-Nov-18	07-Nov-18	Once in a Year											$\perp$	$oxed{oxed}$												]
275	201	424	Diwali-Balipratipada		Holiday	Oct	08-Nov-18	08-Nov-18	Once in a Year					T																ı			
276	193	WT W	Department to finalize vacation plan		Departments/ HoD	Oct	09-Nov-18		TE-2 week	2			√	<b>V</b>	√	√	√		√				√ .	√			<b>V</b>	√	√		√		
277	76	W W	Conduction of University Exam	<b>V</b>	Exam	May/Novem	12-Nov-18		E			V	V	<b>√</b>	V	V	√				<b>√</b>		√ ·	V			v		<b>√</b>	v	v		
278	117	WT (iii)	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	14-Nov-18		Once in a Year	М						Ť	1			.1	,	1					Ė		,	,	1	+	+
		1	1	1	.needing/CAU	pt/Oct/Nov/	14-140V-10	l	1		ш							1 1		v	v				L_			L	_ v				

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Serial No.	Reference from	Logo	Activity	Sub- Committee	Functio n	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Director	Principal	CAO	000	НОР	Faculty Non Teaching	Students	품	Registrar	Accounts	Exam	Security	Committee	vit. edu. In	VIT Facebook	Circular	Staff Login	Notice Board VLive	Notice Board	0)	DSN/ Vshow	Quality Index
279	118	CHEST SALE.		S O	Meeting/Prin	July/Aug/Se		0 0	Once in a 15	М	~		2 C	0	0	Ι.	L -	· ·	I	W W	⋖	W =	S	U	>	> (	, (	י אינ	4 >	Z			1 0
280	6	DIDENA.		<b>V</b>	cipal Statutory	pt/Oct/Nov/	14-Nov-18		Once a																			+	-	+		_	+
281	8:	CHINE NA.	Mahila Takrar Nivaran Samiti/ICC  Vrefer Updates	· √	Bodies/ MU	June/ Nov	16-Nov-18		Once in a	2			V		√													+	-	+-			+
282	7:	WITEE		· ·	Publication Exam/	May, Nov May/June,N	16-Nov-18 19-Nov-18		Semester E start + 1	1/yr																		+	-	+-			+
283	20	(-1	Eid-E-Milad	,	University	ov/Dec		24.11.40	week Once in a Year																			+	-	+		_	+
284	20		Gurunanak Jayanti		Holiday	Nov	21-Nov-18 23-Nov-18	21-Nov-18 23-Nov-18	Once in a Year																			+	-	+		_	+
285	7	THE NAME OF THE PARTY.	Academic Review		Holiday	May/Nov	26-Nov-18	25 1107 10	Twice in a Year																			_	+			_	+
286	89	DESCRIPTION	Governing Body meeting	<b>V</b>	Statutory	June/ Nov	26-Nov-18		T + 2 week	1																		+	-	+-			+
287	16	CHOWNER		· ·	Bodies/ MU Statutory	June/Nov	26-Nov-18		3rd Sat. of	2			√ √	√	√					V							٧	/ √	√	√	√		+
288	22	DIDENA.		•	Bodies/ MU				June,Nov Once a				√ √ √ √	√ √	√ √	√ √				√								+	-	+-			+
289	251	CHIEF NAV			Satutory Body Principal/HO	Oct-	26-Nov-18		semester				v v		<b>√</b>		v	<b>V</b>										-	+-	+-		_	+
290	228	100.00	Prelims(Higher semester)		D	Nov/April-	26-Nov-18		Once a	2			* *	•	•		v v							<b>V</b>				+	+			_	+
290	111	DITTE SAL	Anti -Ragging Committee		Satutory Body	July/Aug/Se	27-Nov-18		semester	М							V V	٧						v				+	+			_	+
291	118	THE R. L.			Meeting/CAO Meeting/Prin	pt/Oct/Nov/ July/Aug/Se	28-Nov-18		Once in a Year Once in a 15	М											√	√						+	√	√	√	_	+
-		DESIGNATION OF THE PERSON OF T			cipal	pt/Oct/Nov/	28-Nov-18		days Once a	IVI			, ,	<b>V</b>	,	,												+	+	+			+
293	225	CHORNAL	SC/ST		Satutory Body Departments	June/Nov	28-Nov-18		semester				V V		٧	٧												_	-			_	+
294	15	CHINE NA.	Department to submit AICTE \Other proposal		/ LDC Statutory	Nov	30-Nov-18		Once in a Year				√			√												_	-			_	3
295	99	CHICK NA.	LMC/CDC meeting	٧	Bodies/ MU Departments/	July,Nov	30-Nov-18		T + 2 week	2			√ √	√	√					<b>√</b>							٧	/ √	√	√	√		+
296	172	vii tii			HoD	June/Nov	30-Nov-18		TE-4 week	2			√	√		√	√ √					√ √	√	√	√			_	- √	- √	√		+
297	20:	3	Submission of Proposal for Equipment Purchase		Departments/ LDC	Nov	30-Nov-18		30 <sup>th</sup> Nov / 30 Aprl	2			<b>√</b>	<b>V</b>		√	√ √						<b>√</b>	√									
298	230	o VII 🏭	Greviance Readdresal Committee		Satutory Body	lune/Nov	30-Nov-18		Once a semester				v   v	<b>v</b>	<b>v</b>	<b>v</b>																	
299	11	VIT (S)	C3 Meeting with HOD & FE Incharge			July/Aug/Se pt/Oct/Nov/			Once in a Year	М																							
		HPT 201			Meeting/CAO	Dec July/Aug/Se	05-Dec-18														√	√						_	- √	- √	√	_	_
300	118	NT (S)	C2 Meeting with CXO		Meeting/Prin cipal	pt/Oct/Nov/ Dec	05-Dec-18		Once in a 15 days	М																			$\perp$			$\perp$	$\perp$
301	110	s VITO	C1 Meeting with VCD+MT along with CXO		Meeting/Prin	July/Aug/Se pt/Oct/Nov/ Dec	06-Dec-18		Every Month 1 <sup>st</sup> Thursday	М			<i>,</i>			√	v v	√					√	√	<b>√</b>	√ ,	, ,	, v	V	√	√	v	,
302	72	WT (S)	Finance Committee Meeting		Statutory Body	June/Dec	12-Dec-18		Before 15 Dec / Before 15 May	1/2										./	J												
303	111	7	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se	12 Dec 10		Once in a Year	М										v	v √	-/						+	V	V	-/		+
304	118	DESIGNATION OF THE PARTY OF THE			Meeting/Prin	July/Aug/Se	12-Dec-18		Once in a 15	М											٧	v						+	- V	- V	v	-	+
305	7:	CHICA NA	-		Statutory Bodies/ MU	pt/Oct/Nov/ June/Dec	12-Dec-18 13-Dec-18		days Before 15 Dec	1/2			J	١,		.,		1						.,			, ,	_	+	+	+	-	+
306	7-	DIDENA.	Building Committee Meeting		Statutory	June/Dec	14-Dec-18		/ Before 15 Before 15 Dec	1/2			v   V	٧		٧		+						٧		,	V	+	+	+	+	_	+
307	20	DESIGNATION OF THE PERSON OF T	3		Bodies/ MU Departments/	Dec	16-Dec-18		/ Before 15 16 <sup>th</sup> Dec/ 18 <sup>th</sup>	2			V		√					V		√						+	+	+	+	+	+
308	111	THE R. L.			LDC	July/Aug/Se			Mav Once in a Year	M						√	V V						√	V		,	· V	+	+	+	√ .	+	+
309	118	COUNTY			Meeting/CAO Meeting/Prin	July/Aug/Se	19-Dec-18		Once in a 15	М						$\dashv$					√	√						+	√	√	√	+	+
310	210		Christmas	<b>V</b>	cipal	pt/Oct/Nov/	19-Dec-18		days Once in a Year	141				+				+					+					+	+	+-	+	-	++
310	211	255	Christmas	_ v	Holiday	Dec	25-Dec-18	25-Dec-18	Once in a rear										1											Ш_	ш	L	

Serial No.	Reference from master	Logo	Activity	Sub- Committee	Functio n	Tentative Month	Schedule Date	Conducted Date	Tentative	Frequency	Responsibility	Dringing	CEO	CAO	000	HOD	Non Teaching	Students	Registrar	Accounts	Exam	Library	Security	Committee	vit. edu. In	VII racebook Circular	e-mail	Staff Login Notice Roard	VLive	Notice Board	CCD	DSN/ Vshow	Quality Index
311	117	MI.	C3 Meeting with HOD & FE Incharge		Meeting/CAO	July/Aug/Se pt/Oct/Nov/	26-Dec-18		Once in a Year	М										√	√								√	<b>V</b>	<b>V</b>		
312	118	W (m)	C2 Meeting with CXO		Meeting/Prin cipal	July/Aug/Se pt/Oct/Nov/	26-Dec-18		Once in a 15 days	М																							
313	91	W Sec	Exam Unfair means committee meeting & report		Exam	June/Dec	28-Dec-18		Exam last day + 2 day	1			<b>V</b>	<b>√</b>		√ √	√	<b>√</b>			√		√			√	<b>√</b>		√		<b>√</b>		
314	92	ML (10)	Annual Report (VIT)		Publication	June /Dec	28-Dec-18		End of June /Dec	1		~	,		√	√																	
315	93	W.	Annual Report ( By Dept.)		Publication	June /Dec	28-Dec-18		End of June /Dec	1		~	,		√	√																	
316	101	W	Result verfication	√	Exam/ Results	June/ Dec	28-Dec-18			2		~	· V	<b>√</b>		√					√						~		√	<b>√</b>	<b>√</b>		
317	21	MI (20)	Alumini Meet	√	Placement	Dec	29-Dec-18		Once a year	1/yr					√	√ √	<b>√</b>						√	√		<b>√</b>	<b>√</b>					√	/ 3
318	212	MI (#)	USSC: 7 Page approval		Statuatory Bodies/ USSC	After 1 yr of 3 Page	29-Dec-18	29-Dec-18	December	1		v	,					,	· V														
319	232	W i	ALUMINA COMITEE- Elite Winter Alumni Meet 2018	<b>√</b>	Committee	July- Oct	29-Dec-18					,	· •	<b>V</b>	√	٧ V	<b>V</b>	٧		<b>V</b>			٧	٧									
320	259	W	Prelims(FE)			Oct- Nov/April-	12, 14, 16 Nov			2		,	· v	<b>V</b>	<b>√</b>	٧ V		<b>√</b>															
321	257	W W	Crash Courses (Higher semester)		Principal/HO D	April/Oct	19th Nov- 23rd Nov		TE-2	2		١	· v	<b>V</b>	<b>V</b>	٧ V		<b>v</b>															
322	255	WI W	Vaccation/Progression batches		Principal/HO D	July /Jan	25th June-6th July		T-1	2		٧.	· v	<b>V</b>	<b>√</b>	v v		<b>√</b>															
323	256	Vider hind iddo	Crash Courses (Higher semester)		Principal/HO D	April/Oct	5th Nov-9th Nov		TE-2	2			· v	<b>V</b>	<b>√</b>	v v		<b>v</b>															
324	176	VIT (E)	Issue of Assessment letter to faculty		HR	Sept	after review		T+10 week	2					J			Τ,	,												_		
325	42	WT(#)	Committee Activities	<b>V</b>	Committee	Feb,March,J uly,Aug,Sep,	As per Semester	As per Semester	Feb,March							<b>V</b>		v						v ,	J				V	v	v		
326	53	VII (ii)	Guest Lecture (Organized by dept)	<b>V</b>	Departments/ Faculty	Mar	As per Semester	As per Semester	As per				1	v		v v	√	7				./	J			J		V	v	v	./		+
327	112	W S	STTP	<b>V</b>	Departments/	July	ETRX-2JULY -	ETRX-2JULY -	July 1 <sup>st</sup> week /	1		ν.	,	· ·		√ √	√ V	,	,			•	√	√		v	<b>√</b>	√ √	v	-	-	+	+
328	115	VII (12)	Meeting with Toppers		HoD Meeting/CAO	July/Aug	7JULY NA	7JULY	Jan 1 <sup>st</sup> Week Once in a																						-	+	+
329	132	WT (S)	Seating arrangements Review		Departments/	July	NA		Semester T-1 week	2			, ,	V	,	v v	<b>√</b>	J					√					$\vdash$			-		+
330	170	WT (S)	USSC: Publish SSC Ad	<b>√</b>	Statuatory	-			September	1		٧		V	٧	V V	٧	٧ ,					٧							+	-	+	+
331	189	With	Recovery of Money from Aurangabad	-	Applications	September	NA NA		NA	Y		٧						,												+	-	+	+
332	211	W C			& Approvals Statuatoy	After 6m of			November	-		٧							√	V										-	-	+	+
333	188	WT (S)	USSC: 3 Page approval		Bodies/ USSC	interview	NA		Twice in a Year	1		٧	'						√								<b>V</b>	√	√	+	<b>√</b>	+	+
334		VIT (S)	Final Outstanding Fees for Passing out students		Accounts Principal/HO	Oct,April	12-Oct-18		Twice iii a Teal				√	√		√	√	√		√			√				<b>V</b>	√	√	√	<b>√</b>	+	+
335	260	WT TO	NIRF Project Synopsis submission to University	<b>V</b>	D Exam/	Oct	31-Oct-18		December	1							+ +											$\vdash$		-	-	+	+
336	129	W C	Display Meeting hours (All Functions)	•	University	July			week 2 T-1W	2		٧		√		√	+				√						V			+	-	+	2
337	142	WI W	Meeting with Academic coordinators(to track on low	<b>V</b>					Once in a				√	√	√	√ √	√					+	√		-					-	+	+	+
337		WI W	attendance, result progress		Meeting/CAO				Semester Once in a			+		$\vdash$	-	+	+				$\vdash$	+	-		+	-				+	+	+	+
	143	WI W	Meeting with Parents (defaulters)	٧	Meeting/CAO				Semester Once in a			٧	'		√	√ √	√	√					√	√		-				+	+	+	+
339	144	ALC:	E3 Meeting with Low Scorers		Meeting/CAO Statuatory				Semester			٧	1			√ √	√	٦	Ť	√	√	√	√	√			<b>V</b>		√	√	√	+	+
340	149		Library Graduating students: Formated CV and Linkedin	√	Bodies/ USSC	August			August	1		٧	'	$\square$		$\perp$	++	,	√ √			+			+					$\dashv$	$\dashv$	+	+
341	202	WT CO	profile		Placement Statutory	Oct				1/yr					√	V	√					+	√	√	-	√	<b>V</b>			_	+	+	+
342	204	VIT (S)	Mahila Development Committee/ICC		Bodies/ MU	Nov				2	-	٧	1		√		+	-				-			+			<del></del>			$\dashv$	+	+
																	$\perp$														$\perp$		$\perp \! \! \perp \! \! \perp$