

Admission Process for Against CAP(ACAP) Admissions Direct Second Year B.Tech. Programs A.Y. 2025-26

- **Against Centralized Admission Process (ACAP):** Seats remaining vacant after CAP round IV

Admission Process

Application form filling

- Institute shall accept Online Application Form for ACAP admissions against vacant seats after CAP.
- Eligibility: Only those candidates who have registered and completed the document verification and confirmation from registered SC center shall be considered eligible for admission.

Display of ACAP Schedule, ACAP Vacancy, and Merit List

- The Institute shall display the Schedule for ACAP admissions on the Institute's website.
- The Institute shall display the merit list (by merging the applications received from State CET Cell and applications received at Institute level) of the candidates for ACAP admissions on Institute's website and Notice board.
- Institute shall display the ACAP vacancies on the Institute's website.

Fees for ACAP Admissions

Candidates shall make necessary arrangements for full fees to be paid before visiting the Institute for the ACAP Admission.

Fee applicable for ACAP admissions (This fee shall be applicable for all three years)

Total Fees to be Paid	1,60,000/-
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Fees Payment

- **CHEQUE PAYMENT WILL NOT BE ACCEPTED**
- **DD/Pay Order in favor of "Vidyalankar Institute of Technology" payable at Mumbai**
- **Credit/Debit cards/ Bank Transfer (CANDIDATE IS REQUESTED TO ADD THE BENIFICIARY ONE DAY BEFORE REPORTING)**
- **Beneficiary Details**

Name of the Bank	:	HDFC
Name of the Account Holder	:	VIDYALANKAR INSTITUTE OF TECHNOLOGY
Account Number	:	50100192952262
IFSC Code	:	HDFC0003200
Branch	:	Wadala
Account Type	:	Saving

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- Online payment link available on the college website: [Payment - VIT | Vidyalankar Institute of Technology](#)/ Scan the QR Code for the payment link



List of Documents

Certificate/Documents	To be submitted by
State CET Cell Scrutiny Centre verification acknowledgement	All Candidates
Diploma Mark sheets (All semesters) & Passing Certificate	
X th Mark sheet & Passing Certificate	
XII th Mark sheet, Passing Certificate & No Backlog certificate (if applicable)	
College Leaving Certificate / Transfer Certificate after qualifying Exam	
Certificate showing Indian Nationality	
Migration Certificate	
Passport size colored photograph (2 copies)	
Domicile Certificate of Candidate/Father /Mother	Type B Candidate
Certificate in Pro-Forma A	Type C Candidate
Certificate in Pro-Forma B	Type D Candidate
Equivalence Certificate	For those who have passed Diploma from Autonomous Institute
Gap Certificate (Affidavit on Rs. 100/- stamp paper)	As applicable

Admission Process

- Admission will be done on the basis of inter-se-merit of the candidates who have applied to the ACAP rounds within the due date and on the basis of the rules published in the 'Information Brochure' by the Competent Authority, Maharashtra State, for admissions to Undergraduate Engineering Courses.
- Admission shall be done by counseling in the order of merit of Diploma percentage.

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- The candidate shall report to the Institute on the date and time mentioned in the **Schedule with requisite amount of fee and required ORIGINAL documents as per the list given in the 'ACAP Schedule and Process'** document. Candidate shall produce ALL the applicable original documents at the time of document verification during the counselling round. In case a candidate has taken admission elsewhere he/she will be required to submit original retention certificate of that Institute and submit all the original documents within two days.
- The seat will be allotted to the candidate based on her/his seat availability, Inter- se – merit, and branch preferred.
- If a candidate of higher merit reports late during the process of counseling, the candidate may be considered for allotment of a seat available at that point. The decision of the Authorities of Institute shall be final and binding.
- **If the candidate accepts the offered seat s/he shall confirm her/his admission immediately by payment of requisite fees and submission of ORIGINAL DOCUMENTS with self-attested copies (2 each) and 2 passport size photographs to the admission cell. If the original documents are submitted to any other Institute the candidate is required to produce the retention certificate in ORIGINAL of that Institute and must submit the original documents within two days.**
- If candidate fails to pay **FULL FEES AS APPLICABLE** at the time of admission, the allotted seat shall be denied and the seat shall be allotted to the next eligible candidate.
- On verification of all original documents and receipt of requisite fees, admission authorities shall issue an acknowledgement to the candidate.

Cancellation

- If the candidate wishes to cancel the admission, the candidate shall cancel the admission on the State CET portal and report immediately to the admission cell along with the original admission letter and the fee receipt to complete the cancellation process.
- **Returning of documents:** On cancellation of admission all the original documents submitted by the candidate shall be returned to the candidate immediately.

Refund of Fee:

On cancellation of admission on or before the last date prescribed for '**Seat cancellation with full fee refund**' (as specified by the Competent Authority), all the original documents submitted by the candidate shall be returned to the candidate immediately. The Institute shall deduct an amount of ₹1,000/- and the balance fees, if any, shall be refunded to the candidate in due course.

Candidate shall not be entitled to any refund of her/his fee if the online cancellation is effected by the candidate AFTER the last date for seat cancellation with full refund as specified by the Competent Authority (as per Rule 15 of the Information Brochure for A.Y. 2025-26).

Sd/-
Principal
9th September 2025